



# CRETE PUBLIC LIBRARY DISTRICT

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1177 N. Main St. | Crete, IL 60417 | 708.672.8017

## ORDINANCE NO. 25-04

### ORDINANCE LEVYING AND ASSESSING TAXES OF THE CRETE PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

BE IT ORDAINED by the Board of Library Trustees of the Crete Public Library District as follows:

**SECTION 1:** That the sum of TWO MILLION, TWO HUNDRED THIRTY-SIX THOUSAND, ONE HUNDRED DOLLARS (\$2,236,100) be and the same is assessed and levied from and against all taxable property within the limits of said Crete Public Library District as the same is assessed and equalized for state and county purposes for the current year 2025, in order to meet and defray all necessary expenses and liabilities of the District and are to be applied in liquidation of the appropriations heretofore made by Ordinance adopted by the Board of Library Trustees at a meeting thereof regularly convened and held on July 16, 2025 and duly published as provided by law [75 ILCS 16/30-85]. The amounts as required are itemized and needed for uses and purposes as follows, to wit:

#### CORPORATE FUND

| <u>ACCOUNT:</u>         |                              | <u>AMOUNT TO BE</u>  | <u>AMOUNT TO BE</u>    |
|-------------------------|------------------------------|----------------------|------------------------|
|                         |                              | <u>APPROPRIATED:</u> | <u>RAISED BY LEVY:</u> |
| <b>Personnel</b>        | Salaries                     | \$1,332,000.00       | \$1,148,100.00         |
|                         | Health insurance             | \$165,000.00         | \$142,000.00           |
|                         | Staff and Board Development  | \$11,000.00          | \$9,000.00             |
| <b>Library Services</b> | General Programs             | -                    | -                      |
|                         | General Public Info/Outreach | \$11,000.00          | \$9,000.00             |
|                         | General Supplies             | \$4,000.00           | \$3,000.00             |
|                         | General Printing             | \$17,000.00          | \$15,000.00            |
|                         | General Postage              | \$5,000.00           | \$4,000.00             |
|                         | Garden Supplies              | \$9,000.00           | \$8,000.00             |

|                             |                                   |                       |                       |
|-----------------------------|-----------------------------------|-----------------------|-----------------------|
|                             | Adult Collection Development      | \$99,000.00           | \$85,000.00           |
|                             | Adult Programs                    | \$22,000.00           | \$19,000.00           |
|                             | Adult Supplies                    | \$6,000.00            | \$5,000.00            |
|                             | Children's Collection Development | \$61,000.00           | \$52,000.00           |
|                             | Children's Programs               | \$11,000.00           | \$9,000.00            |
|                             | Children's Supplies               | \$10,000.00           | \$9,000.00            |
|                             | License Plate Renewal             | \$61,000.00           | \$52,000.00           |
|                             | Coffee Connections Supplies       | \$3,000.00            | \$3,000.00            |
| <b>Automation</b>           | IT Services                       | \$50,000.00           | \$43,000.00           |
| <b>Services</b>             | Hardware/Software                 | \$50,000.00           | \$43,000.00           |
|                             | Access Lines                      | \$14,000.00           | \$12,000.00           |
| <b>Building and</b>         | Maintenance Services              | \$94,000.00           | \$81,000.00           |
| <b>Ground</b>               | Furniture and equipment           | \$25,000.00           | \$22,000.00           |
|                             | Equipment maintenance             | \$25,000.00           | \$22,000.00           |
|                             | General Building Supplies         | \$19,000.00           | \$16,000.00           |
|                             | Building and Grounds Supplies     | \$19,000.00           | \$16,000.00           |
| <b>Utilities</b>            | Electric                          | \$69,000.00           | \$59,000.00           |
|                             | Gas                               | \$19,000.00           | \$16,000.00           |
|                             | Telephone                         | \$9,000.00            | \$8,000.00            |
|                             | Garbage and Water                 | \$4,000.00            | \$3,000.00            |
| <b>Contractual</b>          | Legal                             | \$9,000.00            | \$8,000.00            |
| <b>Services</b>             | Accounting                        | \$11,000.00           | \$9,000.00            |
|                             | Consulting                        | \$33,000.00           | \$28,000.00           |
| Contingency                 | Misc.                             | \$8,000.00            | \$7,000.00            |
| <b>TOTAL CORPORATE FUND</b> |                                   | <b>\$2,285,000.00</b> | <b>\$1,965,100.00</b> |

The foregoing appropriations are appropriated from the proceeds of a special tax for corporate purposes. Said appropriations, less estimated amounts receivable from other sources, are hereby levied from the tax for general corporate purposes.

#### **AUDIT EXPENSE FUND**

|                                 |                    |                   |
|---------------------------------|--------------------|-------------------|
| <b>TOTAL AUDIT EXPENSE FUND</b> | <b>\$12,000.00</b> | <b>\$9,000.00</b> |
|---------------------------------|--------------------|-------------------|

The foregoing appropriations are appropriated from the proceeds of a special tax for audit expense purposes and are in addition to all other Library District taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for audit expense purposes in addition to all other Library District taxes.

**ILLINOIS MUNICIPAL RETIREMENT FUND & SOCIAL SECURITY FUND**

|   |                     |                     |
|---|---------------------|---------------------|
| Illinois Municipal Retirement Fund      | \$180,000.00        | \$160,000.00        |
| Social Security Payments                | \$94,000.00         | \$75,000.00         |
| <b>TOTAL IMRF &amp; SOCIAL SECURITY</b> | <b>\$274,000.00</b> | <b>\$235,000.00</b> |

The foregoing appropriations are appropriated from the proceeds of a special tax to pay the Library District's contribution to the Illinois Municipal Retirement Fund and Social Security, and are in addition to all other Library District taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for Illinois Municipal Retirement Fund contributions and Social Security payments in addition to all other Library District taxes.

**PUBLIC LIABILITY INSURANCE FUND**

|                                  |                    |                    |
|----------------------------------|--------------------|--------------------|
| Liability and Contents Insurance | \$45,000.00        | \$23,000.00        |
| Errors and Omissions             | \$4,000.00         | \$2,000.00         |
| <b>TOTAL PUBLIC LIABILITY</b>    | <b>\$49,000.00</b> | <b>\$25,000.00</b> |

The foregoing appropriations are appropriated from the proceeds of a special tax for public liability insurance purposes and are in addition to all other Library District taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for public liability insurance purposes in addition to all other Library District taxes.

**UNEMPLOYMENT COMPENSATION INSURANCE FUND**

|  |                   |                   |
|--|-------------------|-------------------|
| <b>TOTAL UNEMPLOYMENT COMPENSATION</b> | <b>\$4,000.00</b> | <b>\$1,000.00</b> |
|--|-------------------|-------------------|

The foregoing appropriations are appropriated from the proceeds of a special tax for unemployment compensation insurance purposes and are in addition to all other Library District taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for unemployment compensation insurance purposes in addition to all other Library District taxes.

**WORKER'S COMPENSATION FUND**

|                                    |                    |                   |
|------------------------------------|--------------------|-------------------|
| <b>TOTAL WORKER'S COMPENSATION</b> | <b>\$39,000.00</b> | <b>\$1,000.00</b> |
|------------------------------------|--------------------|-------------------|

The foregoing appropriations are appropriated from the proceeds of a special tax for Worker's Compensation and are in addition to all other Library District taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for Worker's Compensation in addition to all other Library District taxes.

**SPECIAL RESERVE FUND**

**TOTAL SPECIAL RESERVE FUND**

**\$75,000.00**

**\$0.00**

The foregoing appropriation is hereby appropriated from the annual transfers from the Corporate Fund from unexpended balances for the purpose of providing monies for the library's physical plant needs, repairs, and renovations or for emergency expenditures. No levy is extended. Interest may be accumulated, 75 ILCS 5/5-8; 75 ILCS 16/40-50.

**SUMMARY**

| <b><u>ACCOUNT:</u></b>            | <b><u>AMOUNT TO BE<br/>APPROPRIATED:</u></b> | <b><u>AMOUNT TO BE<br/>RAISED BY LEVY:</u></b> |
|-----------------------------------|--|--|
| TOTAL CORPORATE FUND EXPENDITURES | \$2,285,000.00                               | \$1,965,100.00                                 |
| TOTAL AUDIT EXPENSE FUND          | \$12,000.00                                  | \$9,000.00                                     |
| TOTAL IMRF & SOCIAL SECURITY      | \$274,000.00                                 | \$235,000.00                                   |
| TOTAL PUBLIC LIABILITY INSURANCE  | \$49,000.00                                  | \$25,000.00                                    |
| TOTAL UNEMPLOYMENT INSURANCE      | \$4,000.00                                   | \$1,000.00                                     |
| TOTAL WORKER'S COMPENSATION       | \$39,000.00                                  | \$1,000.00                                     |
| <u>TOTAL SPECIAL RESERVE FUND</u> | <u>\$75,000.00</u>                           | <u>\$0.00</u>                                  |
| <b>GRAND TOTAL</b>                | <b>\$2,738,000.00</b>                        | <b>\$2,236,100.00</b>                          |

**SECTION 2:** The Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Will County within the time specified by law, and said County Clerk is hereby authorized and directed to extend the taxes so levied by this Ordinance, according to law, against all taxable property within the Library District

**SECTION 3:** This Ordinance shall be in full force and effect from and after its passage as required by law.

**PASSED** this November 19, 2025, pursuant to a roll call vote as follows:


**AYES:** Boehner, Brennan, Monks, Oliver, Van Zyl, Williams

**NAYS:** \_\_\_\_\_

**ABSENT:** Mc Kethen

**ATTEST:**

  
Suzanne Oliver, Secretary

  
Leslee Williams, President



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302 N. CHICAGO STREET  
JOLIET, IL 60432  
815-740-4615

**CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION**  
IN ACCORDANCE WITH CHAPTER 35 SECTIONS 200/18-55 THROUGH  
200/18-101.65 ILLINOIS COMPILED STATUTES

I, the undersigned, hereby certify that I am the presiding officer of  
Crete Public Library District, (Legal Name of Taxing District),  
and as such presiding officer I certify that the levy ordinance, a copy of  
which is attached, was adopted pursuant to, and in all respects in  
compliance with the provisions of Section 18-60 through 18-85 of the  
"Truth in Taxation" law OR that Sections 18-60 through 18-85 of the "Truth  
in Taxation" Law are inapplicable, with respect to the adoption of the tax  
levy for year 2025.

Signature of Presiding Officer

Date

(Attach this Certificate to Tax  
Levy) rev 01/2025

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302 N. CHICAGO STREET  
JOLIET, IL 60432  
815-740-4615

## CERTIFICATION OF TAX LEVY

I, the undersigned, duly qualified and acting Secretary  
of Crete Public Library District Will County, Illinois, do hereby  
certify that the attached Tax Levy filed with the Will County Clerk on  
November 11th, 2025 is a true and correct copy of the Tax Levy of said  
District.

Date: 11/19/2025

Suzanna Oliver, Secretary  
Signature (Name and Title)