



CRETE PUBLIC LIBRARY DISTRICT

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STATE OF ILLINOIS)

) SS.

COUNTY OF WILL)

ORDINANCE NO. 25-03

ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATION OF CRETE PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, the Board of Library Trustees of the Crete Public Library District, Will County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least 30 days prior to final action thereon: and

WHEREAS, a public hearing is set to be held to such budget on the 16th day of July, 2025, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with:

NOW THEREFORE, Be it ordained by the Board of Library Trustees of the Crete Public Library District, Will County, Illinois as follows:

SECTION 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2025 and end on June 30, 2026.

SECTION 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year: and the sum of \$

2,738,000 (Two million, seven hundred and thirty-eight thousand dollars) or as much thereof as may be authorized by law, is hereby appropriated for the purposes of the Crete Public Library District, as hereinafter specified for said fiscal year.

PART 1
ESTIMATED REVENUE AVAILABLE

ITEM 1:

Balance on hand as of June 30, 2025	\$	2,696,984
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ITEM 2:

Receipts during current fiscal year		
Library District Levy of 2024 and prior years		2,146,000
Personal Property Replacement Tax		3,000
Desk receipts		1,500
Interest		50,000
Meeting room		1,000
Developer Fees		1,000
Copy machine receipts		12,000
Grants		35,500
Gifts & Donations		2,500
Miscellaneous		<u>57,000</u>
TOTAL ESTIMATED AMOUNT AVAILABLE	\$	5,006,484

PART II
ESTIMATED EXPENDITURES - CORPORATE FUND

<u>ACCOUNT</u>		<u>AMOUNT APPROPRIATED</u>
Personnel	Salaries	\$ 1,332,000
	Health Insurance	165,000
	Staff & Board Development	11,000
Library Services	General Programs	-
	General Public Info/Outreach	11,000
	General Supplies	4,000
	General Printing	17,000
	General Postage	9,000
	Adult Collection Dev	99,000
	Adult Programs	22,000
	Community Garden Supplies	5,000
	Adult Supplies	6,000
	Youth Collection Dev	61,000

	Youth Programs	11,000
	Youth Supplies	10,000
	License Plate Renewal	61,000
	Coffee Connection Supplies	3,000
	Children's Programs	-
	Childrens Supplies	-
Automation Services	IT Service	50,000
	Hardware/Software	50,000
	Access Lines	14,000
Building & Grounds	Maintenance Services (incl 13600)	94,000
	Furniture and Equipment	25,000
	Equipment Maintenance	25,000
	General Supplies - Building	19,000
	Building & Grounds Supplies	19,000
Utilities	Utilities - Electric	69,000
	Utilities - Gas	19,000
	Utilities - Telephone	9,000
	Utilities - Garbage & Water	4,000
Contractual Services	Legal	9,000
	Accounting	11,000
	Consulting	33,000
Miscellaneous	Miscellaneous Expenses	<u>8,000</u>
		\$ 2,285,000

The foregoing appropriations are appropriated from the property tax for corporate purposes.

Unexpended funds can be transferred into the Special Reserve Fund, 75 ILCS 16/40-50.

PART II

ESTIMATED EXPENDITURES- AUDIT EXPENSE FUND

Audit	<u>\$ 12,000.00</u>
TOTAL	\$ 12,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense fund purposes and is in addition to all other Library District taxes as provided by law. 50 ILCS 310/1, 310/9

PART III

**ESTIMATED EXPENDITURES - ILLINOIS MUNICIPAL
RETIREMENT FUND AND SOCIAL SECURITY**

Illinois Municipal Retirement Fund	\$ 180,000.00
Social Security payments	<u>\$ 94,000.00</u>
TOTAL	\$ 274,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contribution to Social Security and Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law. 40 ILCS 5/7-171, 5/21-110, 5/21-110.1.

PART IV

ESTIMATED EXPENDITURES - PUBLIC LIABILITY INSURANCE

Liability & Contents Insurance	\$ 45,000.00
Errors and Omissions Insurance	<u>\$ 4,000.00</u>
TOTAL	\$49,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for public liability insurance purposes and is in addition to all other Library District taxes as provided by law. 745 ILCS 10/9-107

PART V

ESTIMATED EXPENDITURES - UNEMPLOYMENT COMPENSATION

Unemployment Compensation Insurance	<u>\$ 4,000.00</u>
TOTAL	\$ 4,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment insurance and is in addition to all other Library District taxes as provided by law. 745 ILCS 10/9-107

PART VI

ESTIMATED EXPENDITURES - WORKER'S COMPENSATION INSURANCE

Worker's Compensation Insurance	<u>\$ 39,000.00</u>
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TOTAL

\$39,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Worker's Compensation purposes and is in addition to all other Library District taxes as provided by law. 745 ILCS 10/9-107

PART VII

ESTIMATED EXPENDITURES – SPECIAL RESERVE FUND

Special Reserve Fund

\$75,000.00

TOTAL

\$75,000.00

The foregoing appropriation is hereby appropriated from the annual transfers from the Corporate Fund from unexpended balances for the purpose of providing monies for the library's physical plant needs or for emergency expenditures. Interest may be accumulated. 75 ILCS 5/5-8; 75 ILCS 16/40-50.

SUMMARY

Total Appropriation for Corporate Fund Expenditures	\$ 2,285,000
Total Appropriation for Audit Expense	12,000
Total Appropriation for IMRF & Social Security	274,000
Total Appropriation for Public Liability Insurance	49,000
Total Appropriation for Unemployment Compensation Insurance	4,000
Total Appropriation for Workers' Compensation	39,000
Total Appropriation for Special Reserve Fund	<u>75,000</u>
TOTAL	\$ 2,738,000

SECTION 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purposes of any like appropriation made by this Ordinance.

SECTION 4: That the Board of Trustees of the Crete Public Library District established in the year 2000 a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the Library District taxes levied for the year 2000 and subsequent years, per 75 ILCS 16/40-50, and the Board of Trustees has adopted a plan or plans pursuant to the provisions

of 75 ILCS 16/40-5, *et seq.*

SECTION 5: That a certified copy of this Ordinance shall be filed with the Will County Clerk within thirty (30) days of its adoption, along with the attached estimate of revenues, per 35 ILCS 200/18-50.

SECTION 6: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

SECTION 7: That all Ordinances or parts of Ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 8: That this Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

ADOPTED this 16th day of July 2025 by roll call vote as follows:

AYES: Boehner, Monks, Oliver, Van Zyl, Williams

NAYS: _____

ABSENT: Brennan, McKelhen

APPROVED by the Board of Library Trustees of the Crete Public Library District



Leslee Williams
President, Board of Trustees

ATTEST:



Suzanne Oliver
Secretary, Board of Trustees

SECRETARY'S CERTIFICATE

The undersigned, the duly qualified and acting Secretary and Chief Fiscal Officer of the Board of Trustees of the Crete Public Library District, Will County, Illinois, and keeper of the records thereof, do hereby certify in accordance with Chapter 35 Section 200/18-50 Illinois Compiled Statutes that the attached hereto is a true and correct copy of an Ordinance No. 25-03 entitled:

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATION OF THE
CRETE PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS FOR
THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026.**

adopted at a regular meeting of the said Board of Library Trustees held on the 16th day of July, 2025.

We further certify that the **ESTIMATE OF REVENUES**, by source, anticipated to be received by said Taxing District set forth in said document is a true statement of said estimate.

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of July, 2025.

A handwritten signature in cursive script that reads "Suzanne Oliver". The signature is written in dark ink and is positioned above a horizontal line.

Suzanne Oliver

Secretary, Board of Library Trustees