



# CRETE PUBLIC LIBRARY DISTRICT

*Connect • Explore • Enjoy*

1177 N. Main St. | Crete, IL 60417 | 708.672.8017

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF WILL )

## ORDINANCE NO. 24-03

### ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATION OF CRETE PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025

**WHEREAS**, the Board of Library Trustees of the Crete Public Library District, Will County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least 30 days prior to final action thereon: and

**WHEREAS**, a public hearing is set to be held to such budget on the 21<sup>st</sup> day of August, 2024, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with:

**NOW THEREFORE**, Be it ordained by the Board of Library Trustees of the Crete Public Library District, Will County, Illinois as follows:

**SECTION 1:** That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2024 and end on June 30, 2025.

**SECTION 2:** That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year: and the sum of \$ 2,568,000 (Two million, five hundred and sixty-eight thousand dollars) or as much thereof as may be authorized by law, is hereby appropriated for the purposes of the Crete Public Library District, as hereinafter specified for said fiscal year.

**PART 1**  
**ESTIMATED REVENUE AVAILABLE**

**ITEM 1:**

Balance on hand as of June 30, 2024	\$	2,770,222
-------------------------------------	----	-----------

**ITEM 2:**

**Receipts during current fiscal year**

Library District Levy of 2023 and prior years	\$	2,064,000
Personal Property Replacement Tax		5,000
Desk receipts		1,500
Interest		50,000
Meeting room		500
Developer Fees		200
Copy machine receipts		12,000
Grants		35,500
Gifts & Donations		2,500
Miscellaneous		18,000
<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b>\$</b>	<b>4,959,422</b>

**PART II**  
**ESTIMATED EXPENDITURES - CORPORATE FUND**

<u>ACCOUNT</u>	<u>AMOUNT</u>
<u>APPROPRIATED</u>	
Personnel	\$ 1,294,000
Salaries	
Health Insurance	132,000
Staff & Board Development	9,000
Library Services	
General Programs	-
General Public Info/Outreach	14,000
General Supplies - Library	-
General Printing	14,000
General Postage	9,000
Adult Collection Dev	99,000
Adult Programs	17,000
Adult Supplies	6,000
Community Garden Supplies	9,000
Children's Collection Dev	61,000
Automation Services	
Children's Programs	11,000

	Children's Supplies	9,000
Automation Services	IT Service	55,000
	Hardware/Software	55,000
	Access Lines	9,000
Building & Grounds	Maintenance Services (incl 13600)	94,000
	Furniture and Equipment	25,000
	Equipment Maintenance	32,000
	General Supplies - Building	19,000
	Building & Grounds Supplies	32,000
Utilities	Utilities - Electric	57,000
	Utilities - Gas	19,000
	Utilities - Telephone	7,000
	Utilities - Garbage & Water	4,000
Contractual Services	Legal	9,000
	Accounting	11,000
	Consulting	11,000
Miscellaneous	Miscellaneous	<u>8,000</u>
		\$ 2,131,000

The foregoing appropriations are appropriated from the property tax for corporate purposes. Unexpended funds can be transferred into the Special Reserve Fund, 75 ILCS 16/40-50.

**PART II**  
**ESTIMATED EXPENDITURES- AUDIT EXPENSE FUND**

Audit	<u>\$ 11,000.00</u>
<b>TOTAL</b>	<b>\$ 11,000.00</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense fund purposes and is in addition to all other Library District taxes as provided by law. 50 ILCS 310/1, 310/9

**PART III**  
**ESTIMATED EXPENDITURES - ILLINOIS MUNICIPAL**  
**RETIREMENT FUND AND SOCIAL SECURITY**

Illinois Municipal Retirement Fund	\$ 165,000.00
Social Security payments	<u>\$ 94,000.00</u>
<b>TOTAL</b>	<b>\$ 259,000.00</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contribution to Social Security and Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law. 40 ILCS 5/7-171, 5/21-110, 5/21-110.1.

**PART IV**

**ESTIMATED EXPENDITURES - PUBLIC LIABILITY INSURANCE**

Liability & Contents Insurance	\$ 45,000.00
Errors and Omissions Insurance	<u>\$ 4,000.00</u>
<b>TOTAL</b>	<b>\$49,000.00</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for public liability insurance purposes and is in addition to all other Library District taxes as provided by law. 745 ILCS 10/9-107

**PART V**

**ESTIMATED EXPENDITURES - UNEMPLOYMENT COMPENSATION**

Unemployment Compensation Insurance	<u>\$ 4,000.00</u>
<b>TOTAL</b>	<b>\$ 4,000.00</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment insurance and is in addition to all other Library District taxes as provided by law. 745 ILCS 10/9-107

**PART VI**

**ESTIMATED EXPENDITURES - WORKER'S COMPENSATION INSURANCE**

Worker's Compensation Insurance	<u>\$ 39,000.00</u>
<b>TOTAL</b>	<b>\$39,000.00</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Worker's Compensation purposes and is in addition to all other Library District taxes as provided by law. 745 ILCS 10/9-107

**PART VII**

**ESTIMATED EXPENDITURES – SPECIAL RESERVE FUND**

Special Reserve Fund	<u>\$75,000.00</u>
<b>TOTAL</b>	<b>\$75,000.00</b>

The foregoing appropriation is hereby appropriated from the annual transfers from the Corporate Fund from unexpended balances for the purpose of providing monies for the library's physical plant needs or for emergency expenditures. Interest may be accumulated. 75 ILCS 5/5-8; 75 ILCS 16/40-50.

#### **SUMMARY**

Total Appropriation for Corporate Fund Expenditures	\$ 2,131,000
Total Appropriation for Audit Expense	11,000
Total Appropriation for IMRF & Social Security	259,000
Total Appropriation for Public Liability Insurance	49,000
Total Appropriation for Unemployment Compensation Insurance	4,000
Total Appropriation for Workers' Compensation	39,000
Total Appropriation for Special Reserve Fund	<u>75,000</u>
<b>TOTAL</b>	<b>\$ 2,568,000</b>

**SECTION 3:** That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purposes of any like appropriation made by this Ordinance.

**SECTION 4:** That the Board of Trustees of the Crete Public Library District established in the year 2000 a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the Library District taxes levied for the year 2000 and subsequent years, per 75 ILCS 16/40-50, and the Board of Trustees has adopted a plan or plans pursuant to the provisions of 75 ILCS 16/40-5, *et seq.*

**SECTION 5:** That a certified copy of this Ordinance shall be filed with the Will County Clerk within thirty (30) days of its adoption, along with the attached estimate of revenues, per 35 ILCS 200/18-50.

**SECTION 6:** That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

**SECTION 7:** That all Ordinances or parts of Ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

**SECTION 8:** That this Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

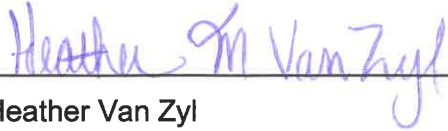
**ADOPTED** this 21<sup>st</sup> day of August 2024 by roll call vote as follows:

AYES: Boehner, Brennan, Munkes, Van Zyl, Williams

NAYS: \_\_\_\_\_

ABSENT: McKethen, Oliver

**APPROVED** by the Board of Library Trustees of the Crete Public Library District

  
\_\_\_\_\_

Heather Van Zyl

President, Board of Trustees

ATTEST:

  
\_\_\_\_\_

Suzanne Oliver

Secretary, Board of Trustees

STATE OF ILLINOIS)

) SS.

COUNTY OF WILL )

**SECRETARY'S CERTIFICATE**

The undersigned, the duly qualified and acting Secretary and Chief Fiscal Officer of the Board of Trustees of the Crete Public Library District, Will County, Illinois, and keeper of the records thereof, do hereby certify in accordance with Chapter 35 Section 200/18-50 Illinois Compiled Statutes that the attached hereto is a true and correct copy of an Ordinance No. 24-03 entitled:

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATION OF THE  
CRETE PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS FOR  
THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.**

adopted at a regular meeting of the said Board of Library Trustees held on the 21st day of August, 2021.

We further certify that the **ESTIMATE OF REVENUES**, by source, anticipated to be received by said Taxing District set forth in said document is a true statement of said estimate.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of August, 2024.



Suzanne Oliver

Secretary, Board of Library Trustees