

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
July 21, 2021  
6:30 p.m.  
Budget and Appropriations Hearing**

**MEETING AGENDA**

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
  - a. June 16, 2021 Regular Board Meeting (Action item)
  - b. June 16, 2021 Closed Session (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for June 2021 (Action item)
7. Building & Grounds
8. Librarians' Reports
9. Public Comment
10. Community Outreach
11. Other Board Reports
  - A. Friends of the Crete Public Library
12. Old Business
  - A. Approval of FY2021/2022 Budget & Appropriations Ordinance 21-01 (Action item)
13. New Business
  - A. Secretary's Audit Committee for Reviewing Minutes (Action item)
  - B. Approval of Engagement Letter from O'Neill & Gaspardo for FY2020/21 Library Audit (Information/Action item)
  - C. Review of Closed Session Minutes January 2021- June 2021 (Information item)
14. Adjournment



CRETE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING OF  
BOARD OF TRUSTEES  
July 21, 2021

- I. Call to Order: Meeting called to order by Vice-President Williams at 6:35 p.m. Those in attendance: Vice-President Williams, trustees: Beil, Boehner, Brennan, Monks & Oliver. Absent: Van Zyl. Also in attendance: Executive Director Dienes, Asst. Administrator Amschl and Admin. Asst. Bonfiglio.
- II. Introduction of Guests/Visitors: There were no guests or visitors.
- III. Approval of Minutes:
  - A. June 16, 2021 Regular Board Meeting: Motion to approve minutes of the June 16, 2021 regular board meeting by Beil, second by Oliver. Motion passed. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None.
  - B. June 16, 2021 Closed Session: Motion to approve minutes of the June 16, 2021 Closed Session meeting by Monks, second by Boehner. Motion passed. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None.
- IV. Correspondence: There was no correspondence.
- V. Approval of Bills for Payment: There were three additional bills for payment. One for \$21.86 to P. Monks for a hose. Central Technology in the amount of \$2284.50 for an annual license. Thompson Electronics in the amount of \$630.00 to upgrade the fire panel to 5G. Motion to approve all bills as presented by Boehner, second by Oliver. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None.
- VI. Financial Report for June 2021: Treasurer Beil reported that at the end of the fiscal year the library received 99% of the expected income and expenses were at 89% for the year. Motion to approve Financial Report for June 2021 by Monks, second by Brennan. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None.
- VII. Building & Grounds: The three handicap parking signs will be replaced. Walk off mats at the public and staff entrances were replaced. Also the outdoor spigots were serviced.
- VIII. Librarian's Reports: There was nothing to add.
- IX. Public Comment: There was no public comment.
- X. Community Outreach: The library has worked with other organizations to highlight the artwork that can be viewed in Crete.
- XI. Other Board Reports:
  - A. Friends of the Crete Public Library: The Friends sold books at the recent Garden Walk event. The Friends will meet in person on August 24<sup>th</sup>.

XII. Old Business:

- A. Approval of FY2021/2022 Budget & Appropriations Ordinance 21-01: Motion to approve FY2021/2022 Budget & Appropriations Ordinance 21-01 by Boehner, second by Beil. Motion passed on voice vote. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None.

XIII. New Business:

- A. Secretary's Audit Committee for Reviewing Minutes: Trustees Boehner & Monks have agreed to continue to be the audit committee.
- B. Approval of Engagement letter from O'Neill & Gaspardo for FY2020/2021 Library Audit: The auditing firm of O'Neill & Gaspardo will conduct the FY2020/2021 audit.
- C. Review of Closed Session Minutes January 2021 – June 2021: There were no closed sessions during that timeframe.

- XIV. Adjournment: Motion to adjourn at 7:03 p.m. by Brennan, second by Beil. Motion passed. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None.

Respectfully Submitted,  
Judy Boehner, Secretary

CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
BUDGET & APPROPRIATIONS HEARING  
July 21, 2021

- I. The Budget and Appropriations hearing was called to order at 6:30 p.m. by Vice-President Williams. Those in attendance: Vice-President Williams, trustees Beil, Boehner, Brennan, Monks & Oliver. Absent Van Zyl. Also in attendance: Executive Director Dienes, Asst. Director Amschl & Admin. Asst. Bonfiglio.
- II. FY2020/21 Budget & Appropriations Ordinance 21-01 of the Crete Public Library District in the amount of \$2194000.00 was presented.
- III. No public in attendance or comments.
- IV. Motion to adjourn at 6:35 p.m. by Brennan, second by Oliver. Ayes: Beil, Boehner, Brennan, Monks, Oliver & Williams. Nays: None

Respectfully Submitted,  
Judy Boehner, Secretary