

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 17, 2017
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Introduction of Guests/Visitors
3. Consolidated Election Results (Action item)
4. Swearing in of New Trustees and Election of Officers
5. Approval of Minutes
 - Regular Board Meeting, April 19, 2017 (Action item)
6. Correspondence
7. Approval of Bills for Payment (Action item)
8. Financial Report for April 2017 (Action item)
9. Librarians' Reports
10. Public Comment
11. Community Outreach
12. Other Board Reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
13. Old Business
 - A. Board of Trustees Revised By-laws (Action item)
14. New Business
 - A. FY2017/18 Meeting Dates & Times Ordinance 17-01 (Information item)
 - B. FY2017/18 Prevailing Wage Ordinance 17-02 (Information item)
 - C. FY2017/18 Non-Resident Cards Ordinance 17-03 (Information item)
 - D. FY2017/18 Budget & Appropriations Ordinance 17-04 Draft (Action item)
 - E. Board Vacancy (Information item)
15. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MEETING OF
MAY 17, 2017

- I. Call to order: Meeting called to order by President Warren at 7:05 p.m. Those in attendance: President Warren, trustees: Boehner, Monks, Noble, Sizemore & Van Zyl. Also in attendance: Executive Director Dienes, Asst. Director Amschl & Admin. Asst. Bonfiglio.
- II. Introduction of Guest/Visitors: Leslee Williams & Debra Weishaar.
- III. Consolidated Election Results: Phyllis Monks, Synthia Noble, Heather Van Zyl & Leslee Williams were all elected. Motion to accept results of the Consolidated Election by Monks, second by Noble. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
- IV. Swearing in of New Trustees and Election of Officers: Newly elected trustees Phyllis Monks, Synthia Noble, Heather Van Zyl & Leslee Williams were sworn in by Secretary Sizemore. A slate of new officers was proposed by Boehner. President: Boehner, Vice-President: Noble, Treasurer: Monks, Secretary: Sizemore. Motion to accept the proposed slate of officers by Van Zyl, second by Williams. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore, Van Zyl & Williams. Nays: None. Former President Warren left the meeting at 7:15 p.m.
- V. Approval of Minutes: Motion to approve minutes for the meeting of April 19, 2017 by Boehner, second by Monks. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
- VI. Correspondence: Thank you cards from the Crete Food Pantry, staff member Bonfiglio and cards from the Coffee Connection. There were also samples of questions that the Children's Department gets from time to time.
- VII. Bills for Payment: One additional bill from Johnson Control in the amount of \$19531.80 partial payment on the HVAC control panel. Motion to approve all bills as presented by Van Zyl, second by Monks. Motion passed on voice vote. Ayes: Monks, Noble, Sizemore, Van Zyl & Williams. Nays: None.
- VIII. Financial report for April 2017: Treasurer Monks reported that at this time the library has received almost all of the expected income. Expenses are below 83% which would be the norm for the fiscal year.
- IX. Librarian's Report: The lawn in the back that had been damaged when the windows were replaced was repaired. There are three dead trees that need to be removed, Ms. Dienes has gotten one quote and is waiting for two more. There will be a town hall meeting at the library on Saturday June 3rd with Representative Jones and the No Intermodal group.
- X. Public Comment: No Public Comment.

- XI. Community Outreach: Ms. Monks & Ms. Van Zyl attended the village board meeting. Ms. Van Zyl was interested in the petition to allow residents to raise chicken within the village. Several towns in the area have allowed them. The board members signed up for meetings in the upcoming months.
- XII. Other Board Reports:
- A. Friends of the Crete Library: The Friends group will meet next week. They will discuss new ways to raise money. They have also discussed getting rid of the book sale cart and may have shelves instead.
- B. Crete Library Foundation: The Foundation did not meet.
- XIII. Old Business:
- A. Board of Trustees Revised By-Laws: Motion to accept new revised By-Laws by Monks, second by Van Zyl. Motion passed. Ayes: Monks, Noble, Sizemore, Van Zyl & Williams. Nays: None.
- XIV. New Business:
- A. FY2017/18 Meeting Dates & Times Ordinance 17-01: The meetings will be on the third Wednesday of the month at 7:00 p.m.
- B. FY2017/18 Prevailing Wage Ordinance 17-02: The library agrees to comply with the prevailing wage.
- C. FY2017/18 Non-Resident Cards Ordinance 17-03: The library will offer Non-Resident cards.
- D. FY2017/18 Budget & Appropriations Ordinance 17-04 (Draft): Ms. Dienes made some adjustments to the budget expenses. The budget will be posted in the newspaper and will be voted on next month.
- E. Board Vacancy: With the resignation of Trustee Warren there is a vacancy on the board. The library will advertise for the position on the website and within the building. Board members can also search for candidates. A letter of interest will need to be submitted to President Boehner by June 19th.
- XV. Adjournment: Motion to adjourn at 8:14 p.m. by Noble, second by Williams. Motion passed. Ayes: Monks, Noble, Sizemore, Van Zyl & Williams. Nays: None

Respectfully Submitted,
Georgia Sizemore, Secretary