

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

July 20, 2016

7:00 p.m.

Budget and Appropriation Hearing

MEETING AGENDA

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
 - from June 15, 2016 Meeting (Action item)
 - from June 30, 2016 Special Meeting (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for June 2016 (Action item)
7. Librarians' Reports
8. Public Comment
9. Community Outreach
10. Other Board Reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
11. Old Business
 - A. FY2016/17 Budget & Appropriations Ordinance 16-03 (Action item)
 - B. Building & Grounds Project – Bat Exclusion Update
 - C. Director's Evaluation
12. Closed Session (if necessary) to discuss *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.*
13. New Business
 - A. Secretary's Audit Committee (IPLAR Appointment)
14. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
JULY 20, 2016

- I. Call to order: Meeting called to order by President Warren at 7:06 p.m. Those in attendance: President Warren, trustees: Boehner, Monks, Sizemore & Wagner. Noble 7:10 p.m. Absent: Van Zyl. Also in attendance: Executive Director Dienes, Assistant Director Amschl & Admin. Asst. Bonfiglio.
- II. Introduction of Guest/Visitors: No guests or visitors.
- III. Approval of Minutes: Motion to approve minutes of regular meeting of June 15, 2016 by Monks, second by Wagner. Motion to approve minutes of special meeting of June 30, 2016 by Monks, second by Wagner. Both motions passed. Ayes: Boehner, Monks, Sizemore & Wagner. Nays: None.
- IV. Correspondence: Thank you from the Crete Pantry for a donation.
- V. Approval of Bills for Payment: One additional bill to be paid. TBS in the amount of \$2578.00 for the upgraded coin boxes. Motion to approve all bills as presented by Monks, second by Wagner. Motion passed on voice vote. Ayes: Boehner, Monks, Sizemore & Wagner. Nays: None.
- VI. Financial report June 2016: Treasurer Monks reviewed the financial report for June 2016. The income for the year was higher than expected and expenses were lower than budgeted.
- VII. Librarian's report: Ms. Dienes reported that the bat exclusion project was pushed back to next Monday. JMA should have all the contracts needed to start the bid process for the concrete & window project. Bids should be posted on August 2, 2016 & will be due by August 12, 2016. There should be more information by the August board meeting.
- VIII. Public comment: No public comment.
- IX. Community outreach: Trustee Monks attended the village board meeting & learned more about the company that has bought Balmoral Race Track. The new company will host hunter/jumper competitions and related events. They will be having an open house in August.
- X. Other board reports:
 - A. Friends of the Crete Public Library: The Friends group will meet in August.
 - B. Crete Library Foundation: The Foundation did not meet.

XI. Old business:

- A. FY2016/17 Budget & Appropriations Ordinance 16-03: Motion to approve FY2016/17 Budget & Appropriations Ordinance 16-03 by Boehner, second by Monks. Motion passed on voice vote. Ayes: Boehner, Monks, Nobel, Sizemore & Wagner. Nays: None.
- B. Building & Grounds Project – Bat Exclusion Update: The bat exclusion project has been postponed until July 25th.
- C. Director’s Evaluation: Motion by Sizemore, second by Monks to go into closed session at 7:27 p.m. for the purpose of discussing the Administrator’s annual evaluation. Motion passed. Ayes: Boehner, Monks, Nobel, Sizemore & Wagner. Nays: None.

XII. Closed session to discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.” The board returned to regular session at 7:40 p.m. The Executive Director was given her evaluation and the board approved a salary increase to \$95000.00 per year.

XIII. New Business:

- A. Secretary’s Audit Committee (IPLAR Appointment): Trustees Boehner & Monks will be the Secretary’s Audit Committee this year.

XIV. Adjournment: Motion to adjourn at 7:43 p.m. by Boehner, second by Monks. Motion passed. Ayes: Boehner, Monks, Nobel, Sizemore & Wagner. Nays: None.

Respectfully Submitted,
Georgia Sizemore, Secretary