

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

**September 15, 2010
7:00 P.M.**

BOARD MEETING

1. Call to order
2. Minutes
Minutes of the Regular Meeting August 18, 2010
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
9. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
10. Old Business
 - A. FY2011 Per Capita Grant
 - B. Building & Maintenance update
 - C. Space planning consultant
11. New Business
 - A. Fall Family Fun Fest – 3 pm closing.
 - B. FY2010 Levy
 - C. Illinois Library Systems update
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of September 15, 2010

- I. Call to order: Meeting called to order by President Kelly at 7:01 p.m. Those in attendance: President Kelly, board members Amati, Ruklic, Tuttle, Wagner & Warren. Also in attendance: Administrator Schulten, Admin. Asst. Nelson.
- II. Minutes: Motion to approve minutes of August 18, 2010 by Wagner, second by Amati. Motion passed unanimously.
- III. Correspondence: Thank you from the Clark family for flowers. One letter of interest for the trustee vacancy.
- IV. Bills for payment: No additional bills for payment. Motion to approve all bills by Ruklic, second by Amati. Motion passed unanimously on voice vote.
- V. Financial report: Trustee Warren reported that the budget is in good shape with 14% of the budget spent so far.
- VI. Librarian's report: 1195 items have been downloaded from My Media Mall in the last 13 months. Fiction has been the most popular. The Illinois Library Association annual conference will be held at the end of September. The library has 5 passes and Thursday will be Trustee day with various programs geared to the library trustee.
- VII. Public comment: No public comment.
- VIII. Community outreach: Trustee Ruklic attended the Village board meeting and mentioned the library vacancy. He learned that the construction project on Exchange is about 2 weeks behind schedule. President Kelly went to the Township meeting and spoke about the Fall Family Fun Fest & the board vacancy.
- IX. Other Reports:
 - A. Friends of the Crete Public Library: Trustee Amati reported that the bake sale prices will be increased to .50 at the Fall Family Fun Fest. The Friends will also give \$1000.00 towards the staff patio project.
 - B. Crete Library Foundation: The Foundation will give \$500.00 towards food at the Fall Fest. They will also give \$3000.00 towards the patio project.

X. Old business:

- A. FY2011 Per Capita Grant: The grant is almost finished with the changes made to the trustee by-laws. Any monies received will be used to offset the cost of increased SWAN & delivery expenses.
- B. Building & Maintenance update: The metalwork has been painted. The same company also sent a proposal to re-caulk the windows. The parking lot repair is slated for Friday, weather permitting.
- C. Space planning consultant: Administrator Schulten handed out packets with information on 3 consultants with library planning experience. The board discussed how much renovations will be needed.

XI. New business:

- A. Fall Family Fun Fest – 3 p.m. closing: Motion to close at 3 p.m. on October 2, 2010 for the Fest by Amati, second by Wagner. Motion passed unanimously.
- B. FY2010 Levy: The Administrator will check with consultant Racklin concerning the tax cap. The levy will be presented at the October board meeting and will be presented for approval at the November board meeting.
- C. Illinois Library Systems update: The five northern Illinois library systems have proposed a merger in order to comply with the state mandate for decreasing the number of library systems within the state. A committee of 15 people will work on details for the merger. In the meantime contingency plans have been made if Metropolitan Library System does not receive any monies from the state in December. Delivery is still looking into limiting the amount of holds patrons may place. Another alternative is to increase awareness of My Media Mall as a source for materials.

- XII. Adjournment: Motion to adjourn at 7:58 by Ruklic, second by Warren. Motion passed unanimously.

Respectfully Submitted,
Jacqueline S. Amati, Secretary