

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

APRIL 20, 2005
7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 - Regular meeting of March 16, 2005
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
9. Old Business
 - A. 2005 Referendum
 - B. Building & maintenance (Honeywell proposal)
 - C. New Trustee Get-Together
10. New Business
 - A. Memorial request
 - B. Personnel
 - C. Building & Maintenance Levy Ordinance 05-01 (draft)
 - D. Canvass of April 5th election results
11. Adjournment

**Crete Public Library Board of Trustees
Minutes of April 20, 2005**

- 1. Call to Order: Meeting called to order by President Ruklic at 7:00 p.m. Trustees attending were Amati, Fuller, Kelly, Engel, Tuttle and Mucha. Also, present was Library Director, Jane Schulten and Victoria Borgia.**
- 2. Minutes: Move to approve Minutes of regular meeting by Kelly, second by Amati. Minutes approved unanimously.**
- 3. Correspondence: A letter from Barbara Cox announcing her resignation effective April 28, 2005. Her efforts and commitment to the library will be greatly missed.**
- 4. Bills for Payment: There are no additional bills for payment for the month. Motion by Amati, second by Engel to pay the bills. Motion unanimously approved by voice vote.**
- 5. Librarian's Report: Barbara Cox will retire from the Library on April 28, 2005. Schulten has suggested that the Library Trustees could contribute to a gift certificate to Alsip Nursery that the staff of the Library is also contributing too. Ruklic will arrange for a plaque to be made for a presentation to Barbara on her last day. The Library has already interviewed four people for the open position in the Children's Department. The "Reaching All Readers" surveys were distributed to 1,700 people at area Metro Stations. 460 cards were turned in downtown and many have been sent back to the Library in the mail.**
- 6. Financial Report: Mucha points out Exhibit 5, where equipment rental expenditure is over the budgeted amount for the year.**
- 7. Public Comment: None.**
- 8. Other Reports:**
 - a. Friends: Friends did not have a quorum for its last meeting.**
 - b. Foundation: Foundation will meet next month. The Foundation did raise \$6,594.00 at the Wine & Cheese Fundraiser sponsored by the Crete Monee Education Foundation in March. This total amount raised was much higher than expected.**
- 9. Old Business:**
 - a. 2005 Referendum: Discussed referendum results and the referendum campaign. Also, discussed a thank you letter to the public for their**

support of the library. Tuttle has suggested a “Happy Ad”, be placed in the classified section of the Star for \$75.00, or an ad in the Crete Record for \$30.00 or one in the Penny Saver for \$75.00. Also, the possibility of a Letter to Editor. Ruklic has volunteered to write the letter, thanking those who helped on the referendum and those who voted for it. Motion by Kelly to buy an ad in the Crete Record, second Amati. The ad will be paid for by the Trustee Fund.

- b. **Building & Maintenance (Honeywell Proposal):** Motion by Mucha to replace 1/3 HP air system compressor with a 3/4 HP air system, second by Kelly. Voice vote unanimous. The cost will be \$3,842. This includes removal and disposal.
- c. **New Trustee Get-Together:** A date and time will be chosen for the new trustee get together. The get together will be posted for the public’s information.

10. New Business:

- a. **Memorial Request:** Schulten was approached by patrons of the library requesting they be allowed to plant a tree with a plaque as a memorial to a person in our community. Discussion considered that the library should ask that memorials of books on gardening or pavers be purchased instead. Motion by Tuttle that the donation to the library must be consistent with the mission of the organization, second by Kelly. Vote unanimous.
- b. **Personnel:** Barbara Cox will be retiring April 28, 2005.
- c. **Building & Maintenance Levy Ordinance 05-01 (draft):** Will discuss this at next meeting and approve or not.
- d. **Canvass of April 5th, Election Results:** Canvas the votes by precincts for each trustee. Amati 2,760 votes, Tuttle 2,742 votes, Engel 2,831 votes. Victoria Borgia a write in candidate 93 votes. Dennis Murfin 20 votes. Newly elected trustees, Amati, Tuttle, Engel and Borgia sworn in as new trustees. Referendum results: 1761 yes, 2137 no.

Adjournment: Motion by Amati, second by Fuller. Unanimous vote to adjourn at 8:20 p.m.

Respectfully Submitted
Susan Fuller
Secretary, Library Board Trustee