

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

March 16, 2005
7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 Regular meeting of February 16, 2005
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
9. Old Business
 - A. 2005 Referendum
 - B. 2005 Wine & Cheese Party
 - C. Building & maintenance (Honeywell proposal)
10. New Business
 - A. Library website
 - B. New Trustee Community Get-Together
 - C. CMHS Post Prom request
 - D. Canvass of April 5th election results
11. Adjournment

**Crete Public Library Board of Trustees
Minutes of March 16, 2005**

- 1. Call to Order: Meeting called to order by President Ruklic at 7:05 p.m. Trustees attending were Tuttle, Amati, Fuller, Engel. Also, present was Library Director, Jane Schulten. Kelly arrived at 7:20 p.m. after making a Library Referendum presentation to the Lions Club.**
- 2. Minutes: Move to approve Minutes of regular meeting by Amati, second by Engel. Minutes approved unanimously.**
- 3. Correspondence: Request by Crete-Monee Post Prom Committee at the High School to make a donation to the Post Prom event.**
- 4. Bills for Payment: Motion by Engel to pay the bills, second by Amati. Motion unanimously approved by voice vote.**
- 5. Librarian's Report: The library has received an ALA Grant. Thank you Tiffany for your hard work. There was a "patron situation" at the library recently. A full report to all Board members will follow.**
- 6. Financial Report: See Exhibit 5. We are 75% through the fiscal year and are on track financially. Equipment Rental will exceed its year to date budget of \$2,000.00. The Per Capita Grant from the state has now been deposited at the bank for the Library.**
- 7. Public Comment: None.**
- 8. Other Reports:**
 - A. Friends: Friends donated \$1,000.00 toward printing costs for referendum flyers. They also handled the dessert table at the Wine & Cheese.**
 - B. Foundation: Foundation raised about \$6,500.00 from the Wine & Cheese Fundraiser held at the Library on 3/13/05. This is the most money raised at this Fundraiser to date.**
- 9. Old Business:**
 - A. 2005 Referendum: Kelly reported that the Referendum presentation at the Lions Club went very well. The postcard campaign is under way. There hopefully will be two postcard mailings if time allows. There will be volunteers in the Library before the April 5, 2005 election to pass out important referendum information to Library patrons.**

- B. 2005 Wine & Cheese Party:** The Wine & Cheese fundraiser for this year was an overwhelming success. The Library had more volunteers to set up the library and to put the library back together again for Monday. Thanks to all the volunteers.
- C. Building & Maintenance, Honeywell proposal:** Schulten passed out to the Board the Honeywell proposal. The first priority for the library is a compressor. Read the information for the next meeting in April, this item will be on the agenda again.

10. New Business:

- A. Library Website:** The library must make the effort to tweak the website. The library will continue to monitor the progress of the Website.
- B. New Trustee Community Get Together:** Working with the Crete Park District and the Library there will be a New Trustee Get Together in the never future, after the elections on April 5, 2005.
- C. CMHS Post Prom Request:** As in the past the library would like to donate a dictionary to the Post Prom Committee. Motion by Kelly, second by Engel. Vote unanimous.
- D. Canvass of April 5th Election Results:** Canvass the Vote will not take place until the regular Board meeting on Wednesday 4/20/05.

Adjournment: Motion by Kelly, second by Amati. Unanimous vote to adjourn at 8:27 p.m.

Respectfully Submitted
Susan Fuller
Secretary, Library Board Trustee