

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

May 18, 2004
7:00 P.M.

1. Call to order
2. Minutes
 - Regular meeting of April 24, 2004
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
9. Old Business
 - A. Long Range Planning
 - B. Building and Maintenance Ordinance 04-02
 - C. Eagle Scout Proposal
 - D. Impact fee
10. New Business
 - A. FY2004/05 Budget & Appropriations Ordinance 04-03 (draft)
 - B. FY2004/05 Prevailing Wage Ordinance 04-04 (draft)
 - C. FY2004/05 Board Meeting Schedule Ordinance 04-05 (draft)
 - D. FY2004/05 Annual Non-Resident Card Ordinance 05-06
 - E. Building maintenance
 - F. Holiday closing July 4th weekend
11. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES MAY 18, 2004

I. Call to Order 7:00 p.m. Trustees present: Ruklic, Engel, Mucha, Stoll, Amati. Also present Director Schueltan.

II. Minutes: Motion to approve by Mucha, second by Stoll. Minutes approved unanimously.

III. Correspondence: Invitation to attend celebration at Richton Park Library.

IV. Bills for Payment: Additional bills: 1. Computers by Design (CybraryN Software annual fee) Capital Projects #1413 \$750.00; Greenwood Press \$80.00; Women's History books (grant from Eastern Will County Republican Women's Club) \$667.37; School Specialties (Bulletin Board Paper) grant from Friends \$146.49. Motion to approve by Mucha, second by Engel. Unanimous approval by roll call vote.

V. Librarian's Report: IMRF figures not as bad as feared. Two high school students who worked on our web site were presented with gifts: Nicole Givens received a dream weaver and Nic Peranzolo a \$50.00 grant for an online computer class offered by the SLS system. Carol Bruns, head of Adult Services is retiring July 1. She will stay on to help with the bookkeeping parttime. Starting salary to replace her will be in the low thirty thousand range. We are looking for full time. The ad will start running soon.

VI. Financial Report: Has been revised but we are still in the black.

VII. Public comment: none, no public present.

VIII. Other Reports: Friends of the Library donated \$1230.00 The children's department received an Accu-cut machine and an all purpose easel as well as the aforementioned bulletin board paper. Three hundred dollars went to an adult reading program. The Library Foundation will not meet again until September 2004.

IX. Old Business:

A. Long Range planning: special meeting to discuss implementation of goals tentatively set for June 4.

B. Building and Maintenance Ordinance 04-02: Rate set at .02% (.0078) (because of tax cap). Motion to approve by Mucha, second by Engel. Approved unanimously.

C. Eagle Scout proposal: President Ruklic met with Eagle candidate Chris Weganer.

D. Impact Fee. Resolution will be presented at next month's meeting.

Minutes of May 18, 2004 meeting of Crete Public Library District continued.

X. New Business:

A. FY2004/05 Budget & Appropriations Ordinance 04-03 (draft): Approval will be considered at June Meeting.

B. FY2004/05 Prevailing Wage Ordinance 04-04 (draft). Approval will be considered at June Meeting.

C. FY2004/05 Board Meeting Schedule Ordinance 04/05 (draft). Approval will be considered at June Meeting.

D. FY2004/05 Annual Non-Resident Card Ordinance 05/06. Motion to approve by Stoll, second by Engel, Approved unanimously.

E. Building Maintenance (parking lot) sealcoating and line painting. Board asked Director Schueltan to look for bids.

F. Holiday closing July 4th weekend. The official holiday is on Monday the fifth of July. Stoll moved that the library close on Saturday the third of July as well as the Monday. Seconded by Engel. Approved unanimously.

XI: Miscellaneous: The Kiwanas Club presented the library with a check to be used for toys in the children's department. Mucha reported on the possible formation of a "Council of Councils" -- a representative of all public boards in Crete to keep everyone posted on plans. He will press to get the library included.

XII. Adjournment: Motion to adjourn by Stoll, second by Mucha. Approved unanimously. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jacqueline Amati
Secretary pro tem