

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA  
SEPTEMBER 19, 2001  
7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes  
    Regular Meeting of August 15, 2001
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
9. Old Business
  - A. Building reports
  - B. Coffee Annex Project
  - C. Long Range Planning – Larson meeting
10. New Business
  - A. Village sidewalk project
11. Adjournment

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING OF SEPT. 19, 2001**

1. Call to order: Meeting called to order at 7 p.m. by President Mucha. Present: Trustees Mucha, Engel, Stoll, Amati, Ruklic, Kelly, Director Schulten. Absent: Trustee Fuller. Those present took a moment of silence to honor the victims of Sept. 11, 2001, disaster.
2. Minutes: Motion by Stoll, second by Engel to approve. Motion passed unanimously.
3. Correspondence: None.
4. Bills for payment: Motion by Engel, second by Stoll to approve. Motion passed unanimously on voice vote.
5. Librarian's report: Schulten noted on circ report the reason there is an increase in holds is because patrons can now place their own holds on items.
6. Financial report: According to Stoll, the library is "doing very well" and is "right on target".
7. Public comment: None.
8. Other reports:
  - A. Friends of the Library: Janice VanCleave will reschedule her program, which had been slated for next week. There now is a bench in the entranceway and a plaque will be installed soon.
  - B. Crete Library Foundation: Met on Sept. 18 and voted to place an ad in the Chamber of Commerce's new brochure. The Foundation is looking to hire a grant writer. The Foundation is also offering to help with the new coffee annex project.
9. Old business:
  - A. Building reports: Schulten reported there is still leakage where the two roof levels come together.
  - B. Coffee annex project: Still waiting for Will County Health Department to approve plans, which then will be presented to the Village for approval. Schulten thinks it will be up and running by second semester.
  - C. Long-range planning: Schulten will contact Steve Larsen about a meeting Oct. 11, 2001.
10. New business:
  - A. Village sidewalk project: Letters of thanks will be sent to the Village of Crete and to Tim Fuller.
  - B. Utility bills: Schulten was authorized to contact a firm about checking ways to lower library utility bills and possibly lock in gas rate for winter.
  - C. Book signing: A local author contacted Schulten about holding a book signing at the library. She was informed that was possible provided she held a program about the topic in conjunction with the signing.
  - D. Board's homework: This can be found in a separate report being compiled by Director Schulten.

11. Adjournment: Motion by Stoll, second by Amati to adjourn at 8:03 p.m. Motion passed unanimously.

Respectfully submitted:

Patricia T. Kelly, Secretary