

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA
MAY 30, 2001

1. Call to order
2. Election of Officers
3. Minutes
 Regular Meeting of April 25, 2001
4. Correspondence
5. Bills for payment
6. Librarian's Report
 - A. Grant proposals
7. Financial Report
8. Public comment
9. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
10. Old Business
 - A. Long Range Planning
 Larson Proposal
11. New Business
 - A. ***Serving Our Public***, Chapter VII
 - B. AFLAC proposal
 - C. FY2001/02 Budget process
 Elevator contract
 - D. Display request
12. Executive Session
13. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting of May 30, 2001

1. Call to order: Meeting called to order by President Mucha at 5:04 p.m. Those in attendance: President Mucha, board members Engel, Ruklic, Amati, Kelly, Fuller, Stoll. Also in attendance: Director Schulten.
2. Election of Officers: Motion by Engel, second by Amati, to approve slate of Mucha as President, Ruklic as Vice President, Kelly as Secretary, and Stoll as Treasurer. Motion passed unanimously.
3. Minutes of regular meeting of April 25, 2001: Motion by Stoll, second by Amati. Passed unanimously.
4. Correspondence: Notice of legal issues seminar for new trustees; Stoll will be attending. Invitation from Beecher Public Library to attend its dedication June 10. Thank you note from Herb Schultz for gift on his retirement.
5. Bills for payment: Motion by Engel, second by Ruklic, to pay all regular and additional bills. Motion passed unanimously on voice vote.
6. Librarian's report: In addition to grant proposals listed in her report, Schulten is applying for "Grow with the Pro," which allows an expert to be hired for whatever reason the library chooses. Schulten suggested the money be applied toward Steve Larson's fee in helping set up a referendum.
7. Financial report: Schulten said the library is about 83% of the way through its budget year and is "holding the line pretty tight." Schulten and the board discussed a "sweep account" offered by both First United Bank and Old Kent/Fifth Third Bank that would allow unused funds daily to gain interest. She was instructed to keep library money at First United.
8. Public comment: None.
9. Other reports
 - A. Friends of the Library: Schulten reported Friends is donating \$500.00 to the summer reading program. Friends also has donated a garden bench, which will go in the entranceway.
 - B. Crete Library Foundation: Fuller will be the new representative from the trustees on the board, with help from other members as needed.
10. Old business
 - Long range planning: Steve Larson thinks it's important to start planning now for a referendum by getting financial background and spotting trends in the community. Mucha suggested the board consider an April 2002 referendum. On a motion by Ruklic, second by Fuller, the board unanimously approved on voice vote to spend up to \$2,500.00 for Larson's services.
11. New business
 - A. **Serving Our Public**, Chapter VII: Schulten reported the library is meeting the criteria as outlined for access.

B. AFLAC proposal: Schulten was instructed to pursue joining other libraries in the system for supplemental insurance..

C. FY2001/02 budget process/elevator contract: As proposed, salaries would increase 2.5% (or \$7,000.00). The library could save \$600.00 a year by changing to Gallaher & Speck for elevator maintenance. On a motion by Amati, second by Fuller, the board voted unanimously on voice vote to change service providers.

D. Display request: Governor's State University requests displaying a poster of State Sen. Debbie Halvorsen at the library as a distinguished graduate. Board felt too political and too big. Schulten was to get back with GSU for possible change in size and addition of another graduate.

E. Library cards: Schulten said she has received several requests from temporary residents for library cards. Board felt visitors should have local residents assume liability by allowing use of their cards.

F. Library holds: On a motion by Amati, second by Engel, board voted 5-2 to change the procedure to allow patrons a second chance at the first position on hold list if they are unavailable when first contacted. The patron would move to second slot for one week and then to bottom of list if unavailable.

12. Executive session: On a motion by Engel, second by Ruklic, board went into executive session at 6:10 p.m. On a motion by Ruklic, second by Engel, board adjourned executive session at 6:35 p.m.

13. Adjournment: Motion by Fuller, second by Stoll to adjourn at 6:42 p.m. Motion passed unanimously.

Respectfully submitted:

Patricia T. Kelly, Secretary