

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

OCTOBER 18, 2000

7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 - Regular Meeting of September 20, 2000
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
 - A. Audit Report - Bill Lau
7. Public comment
8. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
9. Old Business
 - A. Building Reports
 - B. Resolution 00-1 Application of FY99/00 Corporate Fund surplus to Special Funds' deficits.
10. New Business
 - A. Draft FY2000 Levy Ordinance 00-04
 - B. Resolution 00-02 to amend Special Reserve Fund Plan
 - C. CM201U Foundation request
 - D. November Board meeting date
11. Adjournment

The Crete Public Library Board of Trustees October 18, 2000

1. The meeting was called to order at 7:00 P.M. Members present: Ruklic, Engel, Schultz, Fuller, and Amati. Mucha and Kelly were absent. Also present Director Schuelten, Kelly Place.
2. Motion by Engel, seconded by Schultz to approve the minutes of the September 20th meeting. Motion passed unanimously.
3. Correspondence:
Secretary of State
The Will County Board has advised that Harry Zunis has appealed his tax assessment on his property in downtown Crete.
4. Schultz moved and Engel seconded a motion to pay all bills.
Additional payments were added to include the following:

\$1,854.00 for hardware for the computer network.
\$2,000.00 for A-Above Tuck point.
\$ 86.59 for Central Accounting Supply.
\$1,007.00 for Tom Sawyer Shelving.

The motion was amended to include the above. Motion carried unanimously.

5. Public comment: Kelly Place, representing the C-M 201U Foundation, asked if the Foundation could use the Library for it's 5th annual Wine and Cheese Party. The party is to be held March 14, 2000, a Sunday.
6. Librarian's report: Voter registration was very successful, as was the program Small Town Illinois.
7. Financial Report: Mr. Lau stated there were no problems with anything to fix according to the audit. He also stated that separate checking accounts for the different funds were no longer necessary. He also reminded that the debt services account is soon to be paid so it was a good time to consolidate all of the accounts. It was suggested to combine the three ITIP accounts, to save money. Please refer to the audit report for details. Motion to accept the audit report by Schultz, seconded by Engel carried unanimously. It was moved by Amati, seconded by Fuller to approve the Financial Report of September 3rd. Motion carried unanimously.
8. Friends of the Library: There will be a Writer's Workshop by the Illinois Arts Council. Artist in residence Mort Castle, a science fiction writer will be featured. The date has not yet been set. Wiley Publishing best program introduced in Inch by Inch. The Friends will be selling the Book Lovers calendar for \$9.95. There has been no new president chosen yet.
9. Library Foundation: The tax reports are finished. Someone will be appointed to do grant writing. The automation grant is coming up.
10. Old Business: Honeywell is going to replace equipment needed to solve the calibration problems. Ceiling tiles are to be replaced.
11. New Business: The Library will be requesting a tax levy of \$518,300 for the coming year. The notice must be published in the newspaper. It is expected that realistically

the Library will only receive \$479,000 of this amount. Motion to approve levy by Engel, seconded by Amati. Motion approved unanimously.

Schultz moved and Engel seconded a motion to amend the state required financial plan. Motion carried unanimously.

A motion to allow the C-M 201U Foundation to hold their event in the library was made by Schultz seconded by Engel. Motion passed unanimously.

A motion to move the November 15 meeting on the Levy to November 29 was made by Engel seconded by Amati. Motion passed unanimously.

Discussion was held on the process for consolidation the accounts into the general fund.

Engel moved and Ruklic seconded a motion to adjourn. Motion carried unanimously.

Susan Fuller
Acting Secretary