

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA**

MARCH 17, 1999  
7:00 P.M.

1. Call to order
2. Minutes of the regular meeting of February 17, 1999
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
  - C. Art and Decor Committee
8. Visitors speak
9. Old Business
  - A. Building and maintenance items
    - I. Reroofing project
    - II. Honeywell Report
10. New Business
  - A. Request for Consideration of Library Materials
  - B. Insurance policy renewal
  - C. SLS Nomination and Election of System Directors
  - D. Post Prom Donation
11. Adjournment

**Crete Public Library Board of Trustees**  
**Regular Meeting**  
**March 17, 1999**  
**7:00 P.M.**

1. Meeting called to order by Pres. Schultz at 7:10 p.m.  
Trustees present: Engel, Kelly, Ruklic, Schultz. ab. Adams, Mucha.  
Others present: Dir. Schulten
2. Minutes of regular meeting of Feb.17, 1999 were moved for approval by Ruklic, second by Engel. motion carried. ab. Adams, Mucha
3. Correspondence: two notices of trustee workshops from ILA.
4. Bills for payment: one extra bill from the attorneys related to the litigation, in the amount of \$4,317.10. Motion to approve all bills by Ruklic; second by Kelly. motion carried on roll call vote. ab. Adams, Mucha. Jane informed us that a check is "on the way" from USF & G. in the amount awarded to us from the litigation. The board decided to send a letter of commendation to Janet once the settlement is complete.
5. Librarian's report: Jane reported that the new INNOPAC system is up and going in large part due to extra effort by the staff. She also noted that the County-wide Obscenity Standards legislation has come to the House as HB600, and sad to say has the support of our Rep. George Scully. This bill could become a major problem for many interlibrary loans between communities. Jane asked for comments from board members as to the strengths / weaknesses of our building project which she could use in completing the narrative report for the Ill. State Library.
6. Financial report: the library continues to be in good financial shape with our budget showing a 54% use in the ninth month of the fiscal year. Motion to approve by Ruklic; second by Kelly. motion carried. Ab. Adams, Mucha.
7. Other reports:
  - A. Friends of the Library - plans are completed for the Book & Bake sale to be held April 24th.
  - B. Crete Library Foundation - met March 16. the foundation plans to make a commitment to providing materials for different areas of the library collection (ie. - business, science , legal , etc.) Second, they have decided to continue to hold back on fund raising in deference to the local school situation.
  - C. Art and Decor Committee - met March 16. Jane and Jay (board liaison to the committee) selected art work from the 2nd and 4th grade at Crete Elementary School to add to the display upstairs. Also, there will be a special reception for all student artists on Sat., May 1st in the afternoon. The committee is planning to have a display of some hand tinted photographs at a later time if arrangements can be made.
8. Visitors - none present
9. Old Business:
  - A. Building and maintenance items
    1. Reroofing project - the board reviewed a proposal from Construction Consultants, Inc. to complete the project as developed by R. Stonebreaker. It was the consensus of the board that the proposal is too expensive, and would duplicate work already completed. Herb will contact Stonebreaker to go ahead with finishing phase II, and then we'll talk further about how to implement phase III.
    2. Honeywell report - they have finished adjusting all fan units except for the adult area...which had the wrong voltage unit. They have ordered 2 / 3 thermostats that are more sensitive to temperature fluctuations. The humidifier is working (the

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hose needed to be reattached). There is a need to replace the plastic containers for water collection in the fall. All of the fans are adjusted; and the dampers are working. Another problem is the outside temperature probe which has not been picking up accurate temperature readings. (they are still monitoring this, and may need to move it or replace it) A very real concern is shown in chart of air volume of many units; they were set too high for the actual capacity.

10. New Business:

A. Request for consideration of library materials - which came from a young adult reader and is being dealt with by the librarian.

B. Insurance policy renewal - Jane indicated that there is no increase--and perhaps a savings by keeping McCutcheon, which she recommended. motion to approve by Kelly; second by Ruklic. motion carried on roll call. ab. Adams, Mucha.

C. SLS nomination - Jane will be the designated voter for the Crete Public Library District.

D. Post Prom Donation - moved by Kelly; second by Ruklic to donate a dictionary to the post prom. motion carried on roll call vote. ab. Adams, Mucha

E. ILA membership - after a brief discussion, the board decided to keep our arrangement of paying for the director's membership only.

Meeting adjourned at 8:58 p.m.

Respectfully,

Marian Engel, Secretary