

CRETE PUBLIC LIBRARY DISTRICT BOARD

March 26, 1997

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of February 19, 1997
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
 - C. Art and Decor Committee
7. Visitors speak
8. Old Business
 - A. Construction project update
reports from surety
reports from LZT/Filliung
 - B. contract for cleaning service
9. New Business
 - A. Elevator maintenance contract
 - B. Serving our public -- library standards and per capita grant
 - C. Birthday party
 - D. Resolution establishing the Crete Public Library District Technology Fund
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
LIBRARY BOARD MINUTES

MEETING DATE: MARCH 26, 1997

Called to Order by Herb Schultz

Roll Call: Rose Marie Foley, Herb Schultz, Jim Adams, Marian Engel,
present; Randy Mucha, Shirley Murray, Frank Shepley - absent

Others: Sharon Wsol

Minutes read for meeting of February 27, 1997;

Motion by Jim Adams, Second by Rosemary Foley. Carried as read

Correspondence: Thank you note from Martha Schagel for plant from
the board after the death of her husband, Robert.

Bills approved for payment: Administrator Wsol reviewed the bills,
including any additions for the board. Trustee Adams moved the
bills be paid; seconded by Foley. On a roll call:

Aye: FOLEY, SCHULTZ, ADAMS, ENGEL; NO: —; ABSENT: MUCHA, MURRAY, SHEPLEY

Librarian's Report - Most of Administrator Wsol's report is actually
on the agenda, but she did call particular attention to reports
from the Children's services.

Also, staff is modifying the circulation report form.

Financial Report - Ad. Wsol commented on the financial report in the
absence of Treas. Shepley. The budget is at 53.32% in this
eighth month which is most encouraging. The contingency fund
showed a larger % due to a change in procedure by the auditor.

Other Reports:

Friends of the Library - 1. A book sale to be held Sat. April 19
from 9:30AM to 3:00PM, with an opportunity for "Friends" to
preview.

Crete Library Foundation - On Sunday, April 13th, the Foundation
will hold a local authors recognition tea, for 76 authors. Tickets
are \$5.00 per person. Time: 1:00 PM - 3:00 PM. there will be a
"tea" and "goodies"

Art and Decor Committee will have an Art Exhibit of student art
from all schools in the district, on April 12th. All students
who participated in the Crete Art Fair have been invited to
the reception/exhibit. (Time??) 1-3 P.M.

Old Business:

Construction Project Update - Administrator Wsol reported on the
following:

1. The settlement with surety is still in process; there is some
clarity in the matter of the heating/air conditioning problem,
but not completed yet.

2. LZT/Filiung reports nothing new at this time.

Contract for cleaning service - Administrator Wsol having previously polled the Board by phone, reports the hiring of Starlight Cleaners and expressed satisfaction with their work so far.

New Business:

Elevator Maintenance Contract - Administrator Wsol recommended a one year proposal for a full maintenance agreement with , with the understanding that the board will review results at that time, and bid the contract for the next year.

Motion to approve by Adams, Seconded by Foley. Motion carried unanimously, ROLL CALL: AYE: FOLEY, SCHULTZ, ADAMS, ENGEL; NO: —; ABSENT: MUCHA, MURRAY, SHEPLEY.

Serving Our Public - the new library standards, which take the place of "Avenues of Excellence", and per capita grant. The board will be discussing these new standards in depth over the next few months. ~~THE BOARD LOOKED AT THE CORE STANDARDS, GOVERNANCE AND ADMINISTRATION, FACILITIES.~~

Birthday party - to celebrate our first year in the new library building, there will be a celebration/party probably held on April 24th. Motion to approve - Foley; Second - Adams. Vote was unanimous.

Landscape Contract - 5 companies submitted proposals for the landscape contract for next year. Woody Lawn Services bid of \$395.00 was the lowest viable bid for the April - October time. Motion to approve - Foley; Second - Adams. Vote was unanimous.

ROLL CALL: AYE: FOLEY, ADAMS, SCHULTZ, ENGEL; NO: —; ABSENT: MUCHA, MURRAY
Motion to adjourn at 5:55PM (?) by Adams; Second by Foley. SHEPLEY

Secretary pro-tem
Marian Engel

Marian Engel