

CRETE PUBLIC LIBRARY DISTRICT BOARD

September 18, 1996

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of August 21, 1996
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Friends activities -Book review program
 - B. Foundation report
 - C. Construction project update
 - reports from LZT/Filliung and OSI
 - Pay requests
 - Conference about performance bond claim
 - D. Regular board meetings -- Sept. and Oct.
9. New Business
 - A. Maintenance related issues
 1. Temporary position
 2. short-term service contracts
 - B. Art and decor committee display proposal
 - C. In-service day-- library closure
 - Staff training
10. Adjournment

Called to order: 4:40 PM by Pres. Schultz

Present: Foley, Schultz, Adams, Engel, Murray, Shepley. Ab. Mucha
Others : Sharon Wsol

Minutes: Read - no corrections or additions; Moved by Shepley,
Seconded by Foley; Carried 6-0 Mucha, ab.
(Since no member had received their packet by mail
we had to read copies of everything as we went along
today)

Correspondence: Sharon read letter from School Dist. 201-U Nancy
Dyke, thanking the Library for use of the meeting room
for the school district planning meeting.

(This was followed by a brief discussion clarifying the
procedure for use of the meeting room; ie. a local resident
must sign the request, and there is no charge to use it.

Bills approved: Moved by Murray, Seconded by Shepley
There were some questions for clarification about one or two
bills. Motion carried 6-0; Mucha ab.

Librarian's report: (This report was too long to duplicate for every-
one, so Sharon went through it from her copy and the board
was able to get the basic information)

SWAN system is getting settled in, which allows for an
"intermediate" search of the Far South Area before needing
to access the larger area of SLS. We have agreed to this
group arrangement for 1 year with the option/understanding
that it will be evaluated at that time before continuing.
Sharon and Herb attended the workshop/presentation on Lincoln-
net at GSU, which program enables our library to have access
on the World Wide Web through a Home Page on the Web. This
will give us a great opportunity to spread information about
our library program at a much lower cost than going through
the SLS.

Sharon also indicated that the library is asking for feedback
from the community as to what kind of computer programs are
desired by patrons.

As a preliminary step to purchasing programs, the library
staff is helping to test security software for the public
access terminals. It is vital that the basic data of the
library is protected as we still provide programs for patrons
to utilize. Several programs may be evaluated before any
decision. (Sharon will make a complete presentation about
possible computer system proposals and on long range planning,
for computer uses - probably at the October meeting)

We do have the 4 rebuilt laser printers installed now, and
anticipate receiving a new one through a grant proposal.
On August 29, Sharon attended the meeting at the Village Hall
about the proposed Metra Study for Crete, which she found
very interesting, though not conclusive at this time.
She also attended the SLS meeting and gained information about
partial access to SWAN. (sorry, Sharon, I lost something here)
When she attended the ILA ..Public Policy Meeting, Sharon
was informed about the legislative agenda.

Mike Curran resigned, Deb Meder was hired; Gail Scott has
been ill for some 3 weeks with a collapsed lung and related
problems.

Financia Report: Frank reported that we are still under budget, and the financial status is good. Adams moved approval; Murray seconded; Motion carried 6-0; Mucha ab.

Committee Reports:

Friends of the Library: sponsoring a special book review on Tues., Sept. 24, at 7:30 PM, of the book The Horse Whisperer, (by Nicholas Evans), presented by Rev. Joseph P. Ledwell.
Crete Library Foundation: they are still looking for a new president of the Foundation; Angelo has agreed to stay on until a new leader is chosen. The financial report indicates that some \$90,000 was raised in the first year, a third of which went for computers, and another portion for the brick walkway. A very successful first year.

Old Business: Construction Project Update. There is no real status report. Instead there is a plethora of unrealistic requests from Oliver, and no simple solution to the situation now. (Oliver is still in litigation with electrical and many other sub contractors. Discussion with/among Janet, George, Jim, culminated in a recommendation against filing a claim against the performance bond. A better solution seems to be a claim for a credit change order. This is allowed under the contract, and would protect our financial concerns better.)

Board Meeting Date Changes. Due to a late publication of the Hearing notice, the budget hearing will be held on October 16th, at 7:15 PM, and the Truth in Taxation hearing will be held November 20th at 7:15 PM.

(Sharon reiterated the fact that the Library District cannot issue bonds without going to a referendum)

New Business: Maintenance related issues - Sharon is in the process of developing a proposal for a part-time maintenance person to be hired for a relative short time and minimum hours until there is enough data to know our needs. In the meantime, the library has immediate needs, and she was able to hire Bill Barron as a temporary worker until the job description is complete and a formal listing of the position published. (It was the consensus of the board that he is a very good choice)

Short-term service contracts -

1. Heating/air conditioning units (filters, etc.) a need for developing an on-going bid for yearly service
2. Sprinkler system needs a service proposal.
3. Elevator people come monthly under the first year warranty. This will need extension after the year.
4. We anticipate a similar proposal for the care and maintenance of our total landscape/lawn.

Art/Decor Art show on Nov. 23, to show local artists, and grant purchase and will include permanent display board. (This may need a fund raiser). Frank moved authority for Art/Decor to develop wall display plan for the upper hall area. Jimmy seconded. Motion carried 6-0. Mucha ab.

In-service day proposed for staff on Oct. 4 or 18, lib. closed all day; all-staff meeting; fire drills; tornado drills, dept meetings. Motion - Shirley; Second - Frank; Carried 6-0; Mucha, ab.

Move to adjourn - Jimmy; Second - Frank; Motion carried 6-0, Mucha, ab. Time: 6:40 P.M.