

CRETE PUBLIC LIBRARY DISTRICT
BUILDING COMMITTEE

May 1, 1996
4:00 P.M.

AGENDA

1. Call to order
2. Cleaning proposal
3. Signage proposal
4. Computers revisited
5. You name it
6. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

BUILDING COMMITTEE OF MAY 1, 1996

PRESENT: Trustees Engel, Foley, Mucha, Murray, Schultz
and Shepley, Administrator Wsol, LZT/F
Representative Maniates

ABSENT: Trustee Adams - Arrived at 4:30 p.m.

1. The meeting was called to order by President Schultz at 4:00 p.m. in the Library Board Room.
2. Cleaning Proposal - Administrator Wsol reviewed for the Board the proposals received for the cleaning of the building. After a review of the bid process and proposals Trustee Shepley moved to accept the bid of Corporate Contract Cleaning. The motion was seconded by Murray. On roll call the Board voted as follows:
AYE - Engel, Foley, Mucha, Murray, Schultz and Shepley.
NAY - None

Absent - Adams

MOTION CARRIED

3. Signage Proposal - Administrator Wsol reviewed for the Board the two proposals received for the building signage. The Board also had the opportunity to see examples of each product. After an inspection of the products available Trustee Murray moved to approve the ASI signage system for the building. The motion was seconded by Shepley. All present voted AYE.

Note: A roll call vote was not necessary due to the monies for this signage was approved with the furnishings contract.

Absent - Adams

MOTION CARRIED

Trustee Adams enters

4. Computers Revisited - Administrator Wsol reviewed in detail for the Board the computer systems that are presently on line in the building for the use of the staff and the patrons. The future plans for additional ports was also outlined as monies become available.

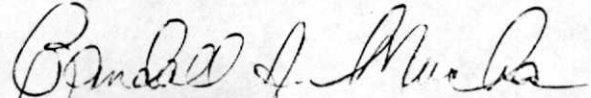
5. You Name It - The following issues were discussed at this time:

- A. Mr. Maniates explained to the Board that Oliver Structures has submitted two pay requests. Additional sub-contractor claims will result in this months payout to Oliver in the amount of approximately \$21,786.00. At this point Oliver Structures has asked that the retention be reduced to 5%. A number of punch list items still need to be completed including the HVAC system. LZT/F and Oliver Structures will be meeting on May 3, 1996 to discuss this matter and other change order items.
- B. Mr. Maniates reported to the Board that the design for the window etchings is being completed. The cost will between \$130.00 and \$190.00 for each pane.
- C. Mr. Maniates also reported on the credit for window darkening drapes in the meeting room that was included in the furnishings contract. A discussion was also held regarding the replacement of the furniture in the Business and Administrators offices.
- D. The Board was informed that the plumbing supplies have been ordered to comply with the Village standards. These fixtures will be installed as soon as they are delivered.
- E. Administrator Wsol asked if any Board members would be available for a photo session with the Mayor on May 3, 1996 at 10:00 a.m. Trustees Adams, Engel, Murray and Shepley will attend.
- F. Trustees Adams and Murray reported to the Board on the progress for the building dedication.
- G. Mr. Maniates presented to the Board two examples for the signage that will be placed in front of the building. After a review of each example Trustee Adams moved to approve the #2 option. The motion was seconded by Shepley. All present voted AYE.

MOTION CARRIED

6. Trustee Adams moved to adjourn the meeting. The motion was seconded by Shepley. All present voted AYE.

MEETING ADJOURNED AT 5:35 p.m.


Randall J. Mucha - Secretary