

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

July 21, 1993

4:30 P.M.

AGENDA

1. Call to order
2. Minutes of the regular board meeting of June 16, 1993
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
  - A. Migration--update
  - B. Live & Learn update
  - C. TIF update
  - D. Resolution to use working cash
9. New Business
  - A. Budget and Appropriation- first reading
  - B. New meeting room policy
  - C. *Election of Vice President. / P.*
10. Executive session to discuss real property
13. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF JULY 21, 1993

PRESENT: Trustees Adams, Engel, Foley, Mucha, Murray, Schultz, Shepley, Administrator Wsol, Citizens Committee Chairperson DeMuth, and Times Reporter Wantuch.

1. The meeting was called to order by President Foley at 4:30 p.m. in the library board room.
2. Trustee Engel moved that the minutes of the June 16, 1993 meeting be approved. Motion seconded by Adams.

MOTION CARRIED

3. After a review of the bills for payment Trustee Murray moved that the bills be paid. The motion was seconded by Shepley and on roll call all voted aye.

MOTION CARRIED

4. Sharon reviewed the librarians' report. Highlights of the report included:
  - a. 473 children registered in the summer reading program with two weeks remaining.
  - b. Circulation finished with over 100,000 for the first time ever. This is an increase of 12.2% from last year and 33.6% from two years ago.
  - c. The second terminal in the Circulation Department. This terminal will help with the congestion in this area.
5. Trustee Adams reviewed the Financial report and informed the group that all was in order. Trustee Adams also advised the board that the monies spent in all areas are close to budget.
6. Citizens Committee Chairperson DeMuth addressed the board informing them that she has contacted Mike Einhorn for a meeting to be held next week to discuss the new building project. Mrs. DeMuth also informed the board that she has made calls to Mr. and Mrs. Mclean, Bruce Hackel, Phil Casey, and Charlie Rives for their involvement in the upcoming referendum.

7. OLD BUSINESS

- a. Sharon updated the board on the progress of the Migration program. There will be two more Data Base training sessions for the staff to attend.
- b. Governor Edgar has signed the Live and Learn bill in its original draft without riders attached. This bill includes funds for construction grants as well as a per capita increase for the states' libraries. Sharon drafted a letter for the board to sign thanking the Governor for his attention in this area.
- c. TIF update - No report. Next meeting scheduled for August.
- d. Sharon read Resolution #1993-14 "Use of Working Cash". Trustee Murray made a motion to accept Resolution #1993-14. Trustee Shepley seconded the motion and on roll call all voted aye.

MOTION CARRIED

8. NEW BUSINESS

- a. Sharon reviewed for the board the Budget, Appropriation and Levy Timetable. - On File
- b. Secretary Mucha read the first reading of the Budget and Appropriation. Sharon highlighted for the board that the computer expenses were cut in half due to the new vendor being used in this area.
- c. The new Meeting Room policy was reviewed by the board. Sharon explained that this policy would assure compliance with the Americans with Disabilities act. Trustee Schultz made a motion to accept the Meeting Room policy. Trustee Adams seconded the motion and all voted aye.

MOTION CARRIED

- d. Sharon explained in detail the new employment application that will be used at the library.

- e. Election of a Board Vice President:  
Trustee Murray nominated Trustee Schultz for the office of Vice President. The nomination was seconded by Trustee Shepley. Trustee Murray moved that the nominations be closed. The motion was seconded by Trustee Engel and all voted aye. The election of Trustee Schultz to be Vice President of the Library Board passed unanimously by the board.

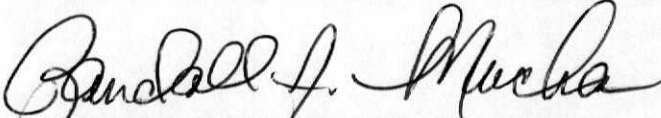
TRUSTEE SCHULTZ ELECTED AS BOARD VICE PRESIDENT

- d. The notice for newly elected trustees to attend an orientation session to the Suburban Library System on August 31, 1993 was presented. Trustee Mucha will attend.
9. Trustee Shepley moved that the board enter Executive Session. Motion seconded by Engel, and carried.

MOTION CARRIED

10. On return to regular session Trustee Adams moved to adjourn the meeting. The motion was seconded by Shepley and all voted aye.

MEETING ADJOURNED AT 6:00 p.m.

  
Randall J. Mucha - Secretary