

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
May 20, 1992

REVISED AGENDA

1. Call to order
2. Minutes of the regular board meeting of April 15, 1992
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. Selection of new board member
 - B. Reports from Jim and Herb on contacts with letter writers
 - C. Update on IDFA workshop
 - D. Mowing
9. New Business
 - A. Memorial Day parade entry
 - B. 201-U Booster Club cow bingo
 - C. Contributions to "worthy causes"
 - D. CL-CAT demo for trustees
 - E. Co-sponsorship of youth program with park district
 - F. Change in July meeting date
 - G. Purchase of PC for administrative uses
10. Executive session to discuss personnel
11. Committee meetings
 - A. Finance committee
 - B. Building committee
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF MAY 20, 1992

Present: Trustees Adams, Engel, Foley, Murray, Schultz,
Shepley, and Administrative Librarian Wsol.
Press Representatives: Sue Fagan, Times Newspaper

1. President Foley called the meeting to order at 4:35 P.M. in the Library Board Room.
2. The Minutes were approved as corrected.
3. Correspondence: ON FILE

A letter from the Will County Clerk announcing a training session for Deputy Registrars.

A request for financial donation to the Warrior Boosters' Cow Bingo

Two invitations: 1. 15 year celebration of library service to children, 2. a demonstration of SWAN's new online catalog, CL-CAT.

4. Bills for payment: ON FILE

Sharon reviewed the bills. Herb Schultz moved and Marian Engel seconded that the bills be approved for payment. On roll call all trustees voted AYE.

MOTION CARRIED

5. Librarians' Reports: ON FILE

Sharon reviewed the reports. She is advertising for the youth services assistant position as a summer only job in hopes that a trained teacher will apply. Martha needs immediate help. After summer programs there will be time to hire a permanent assistant.

Year stats: 18% increase in circulation, and 745 new members.

6. Financial Report: ON FILE

Jim Adams reviewed the report and found everything satisfactory.

7. Visitors speak: There were no visitors.

Crete Public Library District Board of Trustees

Meeting of May 20, 1992 - Page 2

8. Old Business

- A. President Foley announced that Herb Schultz was elected to serve a two-year term on the SLS Board.
- B. The board instructed Sharon to advertise for the vacated Trustee's position. Letters of interest and qualifications must be in the Library by June 11, 1992.

At this time Shirley Murray announced that recently resigned Trustee Klausman's father had died and suggested that the board and staff send a plant to her home. Frank Shepley Moved and Marian Engel seconded the recommendation. All trustees voted AYE.

MOTION CARRIED

- C. Reports from Jim and Herb re: Letter to the Editor Writers. No report.
- D. Update on IDFA workshop. It has been postponed.
- E. Mowing: Jim Adams stated that Steve Knaak cut the grass at the Library building site.

9. New Business

- A. Memorial Day Parade Entry: Due to the late arrival of the application, the board decided against participating in the parade.
- B. Booster Club Cow Bingo: The board will not contribute.
- C. Contributions to "worthy causes:" Following discussion the board decided that they will not provide monetary donations to any organization. Requests for gifts other than cash will be considered on a case basis.
- D. CL-CAT demo for trustees: No one will attend. We will be turning on in June and perhaps Sharon will show trustees how it works.
- E. Co-sponsorship of youth program with park district: The library and park districts will present a babysitting class as a joint effort.

Crete Public Library District Board of Trustees

Meeting of May 20, 1992 - Page 3

9. New Business (Cont.)

F. Change in July meeting: Decision tabled until June.

G. Purchase of PC for administrative uses:

Frank Shepley moved and Herb Schultz seconded that the board authorize Sharon to purchase a PC for administrative uses. On roll call all trustees voted AYE.

MOTION CARRIED

H. Voters' Registration Training: The board recommended that a staff member be trained to register voters.


I. Children's library anniversary celebration: Sharon and Martha will attend.

10. Executive session to discuss personnel. Motion to enter: Herb Schultz, Seconded: Frank Shepley. All trustees voted AYE.

MOTION CARRIED

11. Adjournment

Following the Executive Session, President Foley adjourned the meeting at 6:00 P.M.


Shirley H. Murray, Secretary