

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
April 15, 1992

AGENDA

1. Call to order
2. Minutes of the regular board meeting of March 18, 1992
and the special board meeting of March 23, 1992
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Visitors speak
8. Old Business
 - A. System merger and realignment
 - B. SLS annual meeting -- alternate delegate
 - C. Building program
9. New Business
 - A. Board membership
 - B. Budget process
10. Executive session to discuss personnel
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

MEETING OF APRIL 15, 1992

Present: Trustees Adams, Engel, Foley, Murray, Schultz, Shepley, and Administrative Librarian Wsol.

Absent: Trustee Klausman

1. President Foley called the meeting to order at 4:35 p.m. in the Library Board Room.
2. Minutes from the regular board meeting on March 18, 1992, and a special board meeting on March 23, 1992 were approved following a motion to approve made by Marian Engel, seconded by Frank Shepley.

3. Correspondence: ON FILE

The IPTIP UPDATE was circulated so board members could read the announcement of IPTIP's first-ever dividend.

4. Bills for payment: ON FILE

Following a review of the bills by Sharon, Herb Schultz moved and Frank Shepley seconded that the bills be approved for payment. On roll call all Trustees in attendance voted AYE. Absent, Klausman.

MOTION CARRIED

5. Librarians' reports: ON FILE

Sharon reviewed her reports and Martha's report. She stated that she and the staff have been attending a lot of meetings. Sharon will bring materials from the librarian's evaluation meeting that she attended at SSLA.

Sharon stated that the library will have to write a disaster plan and keep it on file. Jim suggested and board members agreed that the report should be filed with the ESDA.

Sharon announced that there has been a 16.07% increase in circulation this year.

6. Financial Report: ON FILE

Jim stated that the spending has been meeting the budget for the 3/4 period with a few exceptions. Sharon stated that the computer bill will be here next month.

7. Visitors' Speak: None present.

8. Old Business:

- A. System merger and realignment: Sharon said that the merger program has fallen apart. There are probably 4 pairs of systems that will merge. The consensus is that a merge is better than realignment.

Crete Public Library Board Meeting 4/15/92 Continued

Old Business (Cont.)

B. SLS Annual Meeting -- alternate delegate

Jim Adams moved and Frank Shepley seconded a motion to appoint Herb Schultz as the alternate delegate for the SLS Annual Meeting. All members present voted AYE. Absent: Klausman.

MOTION CARRIED

On the same subject, Rose Marie Foley will be serving as the delegate for Sauk Village. They wish to support Herb Schultz for election to the SLS Board of Directors.

C. Building program - INFORMATION ON FILE

Sharon read Steve Larson's review of the Citizens' Referendum follow-up meeting. He stated that the board must lay a ground work and consider a strategy for every area. He suggested the appointment of a focus group; randomly selected citizenry who would be educated to sell the building program. Herb Schultz felt the board didn't do the job they should have done to sell the people.

Sharon distributed copies of LZT/Filliung's answer to criticisms from voters re: the cost factor.

Herb and Jim will meet with two gentlemen who wrote letters to the editor.

Sharon distributed the Citizens' Referendum Committee's Financial report. The board recommended that Charlie Smith be asked to keep open the special account and to ask Karen Yost to serve as a co-signer in case he is away when a check is needed.

It was suggested that following the next board meeting, the Building Committee meet to discuss future plans. Each Trustee should come with a list of recommendations. The meeting date was changed to May 13 at 4:30 p.m.

9. New Business

A. Board membership

Rose Marie announced the resignation of Sandra Klausman from the Board for personal reasons.

A motion was made by Herb Schultz and seconded by Frank Shepley to accept the resignation of Sandra Klausman from the Crete Public Library Board of Trustees. All members voted AYE

MOTION CARRIED

Action to replace Klausman will be tabled until May. In the meantime a letter will be sent to Sandy expressing the board's appreciation for her contribution to the library.

B. Budget process

Rose Marie appointed Frank Shepley to replace Sandy on the Budget Committee which will be meeting soon.

provide input for future planning

Crete Public Library Board Meeting 4/15/92 Cont.

C. Additional business - Property and building

Final discussion concerned the possibility of financing the new library building through the Illinois Developmental Finance Agency. Beth Mueller is putting together a presentation at SLS. Hopefully Trustees will be able to attend.

Jim Adams requested permission to hire the same person who mowed the Main Street property last to do the job again this year. Herb Schultz made the motion and it was seconded by Marian Engel that the board accept Jim's recommendation to have the Main Street property mowed. All members voted AYE.

MOTION CARRIED

Sharon has put together a first draft of the Spring 1992 Referendum Report. Trustees should review report before next meeting.

There was no call for Executive Session.

Meeting adjourned following a motion to do so by Jim Adams, seconded by Herb Schultz, at 6:15 p.m.

MOTION CARRIED UNANIMOUSLY


Shirley H. Murray, Secretary