

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

August 15, 1990

AGENDA

1. Call to order.
2. Minutes of the meeting of July 18, 1990
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Old Business
 - A. Developer fees
 - B. Building consultant
 - C. Building and Maintenance Levy
 - D. Tax objections
 - E. Library walk through
 - F. Review of Budget, Appropriation, and Levy calendar
8. New Business
 - A. Illinois Regional White House conference
 - B. Ordinance to create a working cash fund
9. Executive session to discuss real property and personnel
10. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING - August 15, 1990

The meeting was called to order at 4:31 P.M. by the President Frank Shepley in the board room of the library building. In addition to Shepley, the following Trustees were present: Herb Schultz, Jim Adams, Shirley Murray, Sandra Klausman, Marian Engel, and Rose Marie Foley. Also present were Head Librarian Sharon Wsol and Sue Fagin of the Times Newspapers.

The minutes of the July 18, 1990 meeting were approved with correction.

There was no correspondence.

Sharon presented the bills for payment and commented that these included the final bills on the Hager House. Sandy Klausman moved and it was seconded that the bills be paid. On a roll call all trustees present voted Aye. Nays: None. Absent: None. MOTION CARRIED.

The Librarian's Report is attached and was reviewed by Sharon. She indicated that the library has reached an "all time" record circulation of 8963. There is a workshop scheduled for the fall for library trustees and staff. Details will be forthcoming. Martha Schlagel, Head of Youth Services submitted a detailed report of the summer reading program: "Station Read." (Copy attached)

Sandy presented the financial report as prepared by Wm. A. Lau, C.P.A.

OLD BUSINESS

Developer Fees

Village planner and Sharon are working on developer fees within the village. So far, two checks from developers in the township have been received and these funds will be kept in a separate account.

Building Consultant

Les Stoeffel has submitted a preliminary draft but there are still many things to discuss before the draft can be presented to the board.

Building and Maintenance Levy

There has been no request for petitions so we can proceed with the levy.

Tax Objections

We have received notice from the Will County States Attorney that the objection from Commonwealth Edison has been dropped.

Library Walk Through

As suggested in Avenues to Excellence, the trustees were asked to look at the library "from a patron's standpoint". Herb indicated that he had interviewed staff members who expressed their satisfaction with their positions. Beth said the library has an "excellent collection to improve." Herb felt that on the whole the present library facility is pleasant but too small and congested.

Sandy's comments consisted mainly of a wish list: community room, children's separate reading room, workroom, study cubicles, etc. etc.

Rose Marie Foley had a written report which she read. (Copy attached.)

It was generally agreed that the following steps should be taken to improve the physical conditions at the library:

Marian will talk to Gib Fink regarding repair of the librarian's office wall and repainting the walls in the library. It was agreed that the walls need paint and that the front door and entranceway, in particular, need paint.

Sharon will investigate the purchase of two new tables, the possibility of name tags for desks, and the purchase of new plants. She will not do anything about getting the carpeting cleaned until something has been decided about painting.

Frank and Rose Marie will investigate cost of mini-blinds for the windows and the cost of new carpeting in the paperback room and floor covering for kitchen.

Review of Budget, Appropriation, and Levy calendar

Tuesday, August 28 7 P.M. Budget and Appropriations Hearing
7:15 P.M. Truth in Taxation Hearing
7:30 P.M. Board Meeting to adopt Budget and
Appropriation Ordinance

The Levy Ordinance can then be adopted September 19 at the regular board meeting.

NEW BUSINESS

Illinois Regional White House Conference

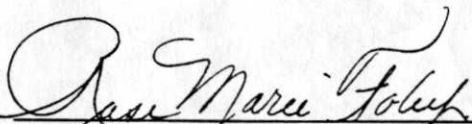
A session regarding this conference was held in April. A smaller regional conference will be held in October. Herb's name has been submitted as a delegate.

Ordinance to create a working cash fund

The secretary read the Ordinance to create a working cash fund 1990-3. Shirley Murray moved and it was seconded that the library board adopt the Ordinance as read. On a roll call, all trustess present voted Aye. Nays: None. Absent: None. MOTION CARRIED.

At 5:30 P.M., Jim Adams moved and it was seconded that the board go into executive session to discuss real property and personnel. All present voted Aye. Nays: None. Absent: None. MOTION CARRIED.

At 6:07 P.M., the board came back into open session and immediately adjourned.



Rose Marie Foley, Secretary