

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

January 17, 1990

AGENDA

1. Call to order.
2. Minutes of the meeting of December 13, 1989
3. Correspondence
4. Bills for payment
5. Librarian's report
6. Financial report
7. Committee reports
 - Friends of the Library
 - Position reclassification study
8. Old Business
 - A. Impact fees
 - B. Reference position
 - C. IRS 3rd quarter, 1986
 - D. *New format for monthly statement*
9. New Business
 - A. Board of South Suburban Heritage Assn.
 - B. Contribution to Illinois Authors Day
 - C. Fees for babysitting class
 - D. *Desk in paperback room*
10. Executive session to discuss real property and employment.
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING - JANUARY 17, 1990

The meeting was called to order at 6:09 P.M. by acting President Shirley Murray in the board room of the library building. In addition to Murray, the following Trustees were present: Herb Schultz, Jim Adams, Marian Engel, Sandra Klausman, and Rose Marie Foley. Absent: President Frank Shepley. Also present: Head Librarian Sharon Wsol and Sue Fagin of the Hammond Times Newspapers.

The minutes of the meeting of December 13, 1989 were approved. Correspondence consisted of the following: a letter from President Sandra Klausman of the Crete Woman's Club which contained a donation to the library in the amount of \$250; a letter and form from the South Suburban Heritage Association, Tinley Park, in regard to nominations to their board; a letter from South Suburban Library Association regarding Illinois Author's Day '90 scheduled for March 10 at the Harvey Holiday Inn, 9 a.m. to noon.

Sharon presented the bills for payment. Marian Engel moved and it was seconded that the bills be paid. On a roll call, all present voted Aye. Nays: None. Absent: Shepley. MOTION CARRIED.

Sharon reviewed the librarian's report as attached.

Treasurer Sandy Klausman reviewed Wm A. Lau's financial report.

COMMITTEE REPORTS

Friends of the Library

Sandy Klausman reported that the next meeting of the Friends is scheduled for Tuesday, January 23 at 7:30 P.M. in the Library Board Room. The Friends are beginning a membership drive. On Tuesday, February 27, at 7:30 P.M. in the Library, the owner of Tatterpages will present a program.

Position Reclassification Study

Herb reported that the next meeting for the committee will be at 1:30 P.M., Tuesday, January 23 at the Library.

OLD BUSINESS

Impact Fees

Sharon reported that the figure given for impact fees reported last month was incorrectly stated as \$50. The correct amount is \$55. There is a meeting scheduled for February 1 at 11 a.m.--the Land Use Committee of the Will County Board. The board recommended that a letter go to Will County Board members Gearhart, Huffman and Ziegler asking for their support in obtaining developer fees for library districts.

Reference Position

A reference librarian has been hired and will begin employment February 5: Beth Hilleman of Madison, Wisconsin. She is a graduate of the University of Wisconsin, Masters in Library Science and Early English History. It was suggested that she be introduced to the board at the next meeting.

IRS, 3rd Quarter, 1986

Sharon indicated that the matter with the IRS has been settled and that the lien has been taken off the Hager House.

New Format for the Monthly Statement

Frank, Sandy, met with Lau to review the monthly report and to see if it could be done in a different format. Lau indicated that it would cost an initial \$100 to put the report into a new format and that it would cost \$25 a month to present the monthly statement. The board decided not to accept this proposal due to the cost.

NEW BUSINESS

Board of South Suburban Heritage Association

Marian will find out more about the Association and if possible will accept a nomination to the board.

Contribution to Illinois Author's Day '90

Jim Adams moved and it was seconded that we contribute \$50 to the South Suburban Library Association to support Illinois Author's Day. On a roll call, all present voted Aye. Nays: None. Absent: Shepley. MOTION CARRIED.

Fees for babysitting class

Ingalls Hospital has a babysitting class which it will present for the library as it has done in the past: three 2½ hour sessions, 25 people to a session. The last time it was given, the class filled quickly. Ingalls now feels it must charge \$6 per participant for the new class--Sharon will pass this fee on to the students.

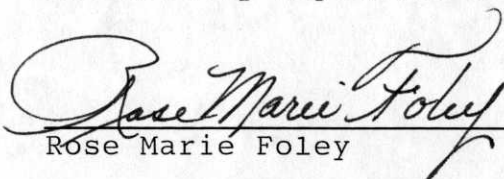
Desk in paperback room

The desk needs to be removed. Sharon will make the necessary arrangements.

At 7:10 p.m., Sandy moved that the board go into executive session to discuss real property and employment. All present voted aye. Nays: None. Absent: Shepley. MOTION CARRIED.

At 8:51 P.M., the board resumed board meeting. The board will meet again on Wednesday, January 24, time to be determined after appointments are made. Sandy moved that we change the February meeting to February 7, time to be determined. All present voted Aye. Nays: None. Absent; Shepley. MOTION CARRIED.

The meeting adjourned at 9:56 P.M.


Rose Marie Foley